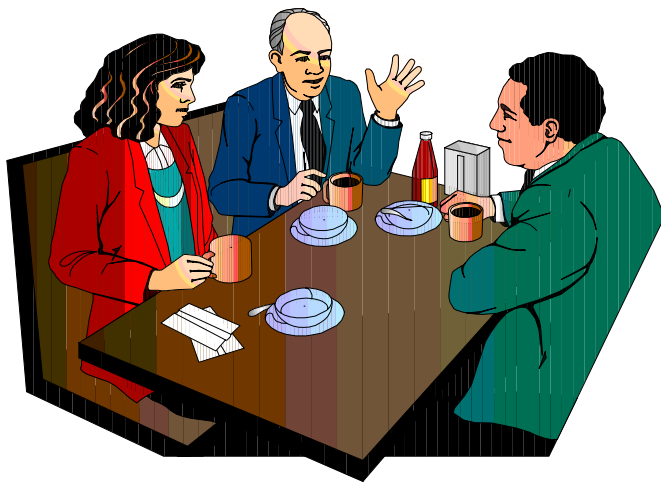




CITY OF DOVER
HOSPITALITY & CIVIC FUNCTION
REPORT
FEBRUARY 29, 2004

PREPARED FOR: MAYOR & COUNCIL
PREPARED BY: FINANCE DEPARTMENT



City of Dover
 Hospitality & Civic Function Report
 February 29, 2004
 Year-to-Date

<u>Date</u>	<u>Requested by</u>	<u>Function</u>	<u>Estimate</u>	<u>Actual Expenditure</u>	<u>Department Charged</u>	<u>Account Number</u>
01/28/04	McGlumphy, Pitts, Truitt, Carey, Speed	DLLG Jan. dinner meeting	\$ 105.00	\$ 75.00	Council	110-1200-512-30-28
02/11/04	James L. Hutchison	DLLG Jan. dinner meeting	15.00	15.00	Mayor	110-3200-519-30-37
02/10/04	Lt. Benton Counselman	DLLG Jan. dinner meeting	15.00	15.00	Police	110-1700-541-30-28
02/11/04	James L. Hutchison	DE Agricultural museum banquet	25.00	25.00	Mayor	110-3200-519-30-37
02/12/04	Lisa Gardner	Dinner for council meeting on 2/9/04	59.52	59.52	Council	110-1200-512-30-28
02/13/04	Beverly William	CDCC-2nd Annual Leg. Luncheon	20.00	20.00	Council	110-1200-512-30-28
02/18/04	James L. Hutchison	Main Street Fat Tuesday Party	50.00	50.00	Mayor	110-3200-519-30-37
02/02/04	Jeffrey Horvath	Kent County Police monthly meeting	78.50	78.50	Police	110-1700-541-30-28
02/19/04	James L. Hutchison	Farewell dinner for Col. B Busler	18.00	18.00	Mayor	110-3200-519-30-37
02/23/04	James L. Hutchison	De National Guard Military Ball	30.00	30.00	Mayor	110-3200-519-30-37
02/24/04	Zach Carter, Carolyn Courtney	ADAC annual meeting	350.00	350.00	Parks & Recreation	110-1500-525-30-31
02/26/04	Members of Council, James Hutchison	Dinner for Council meeting	36.50	36.50	Council	110-1200-512-30-28
02/27/04	Jim Galvin, Dawn Melson	DLLG Feb. dinner meeting	30.00	30.00	Inspections	110-1600-533-30-28

Copies of the payment/reimbursement forms are kept in the Finance Department.