

CITY OF DOVER
FINANCE AND PROCUREMENT & INVENTORY DEPARTMENTS
NOVEMBER 2016 - MONTHLY BUDGET REPORTS



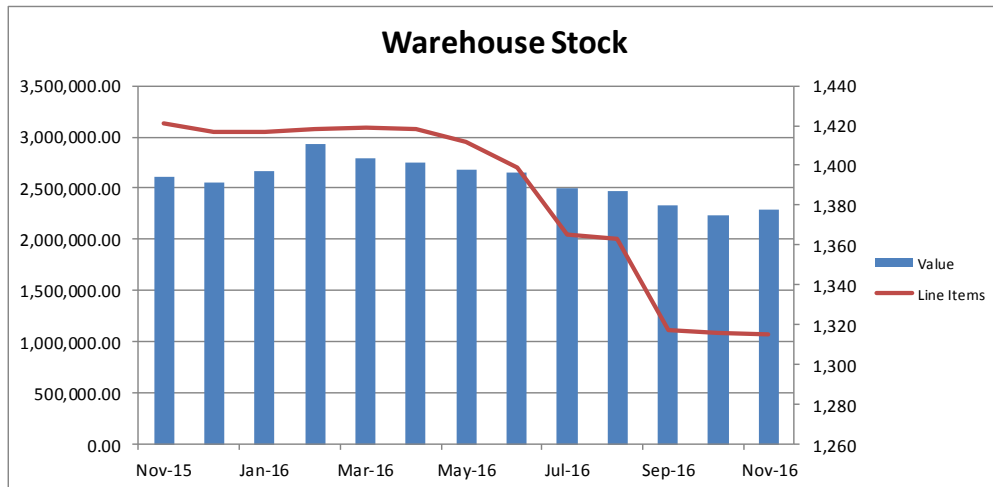
PLEASE NOTE – THIS REPORT PROVIDES TOP LINE INFORMATION ON THE OPERATING FUNDS. IF YOU WOULD LIKE ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT THE FINANCE DEPARTMENT.

CITY OF DOVER ACTIVITY REPORTS NOVEMBER 2016

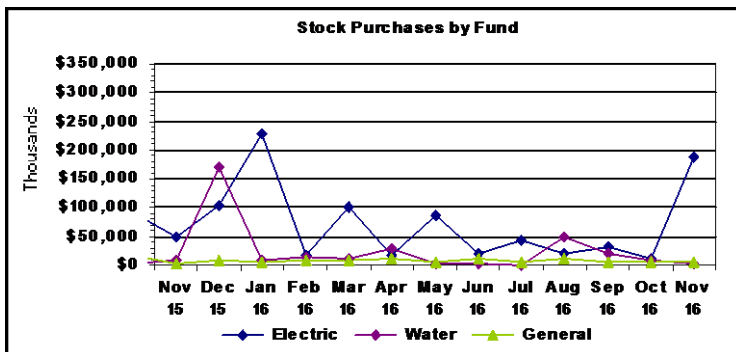
FINANCE DEPARTMENT ACTIVITY LEVELS

	FY16 YTD			FY17 YTD		
BANK TRENDS						
Number of Deposits Made (Hand, ACH & Wire, Lockbox)	3,010			3,013		
Total Amount of All Deposits	\$ 63,242,717			\$ 63,328,972		
PAYROLL						
	Hours	%	Amount	Hours	%	Amount
Gross wages per registers	386,995	100.0%	\$ 26,477,755	388,219	100.0%	\$ 28,281,148
Wages and Hours Worked						
Regular	309,996	80.1%	\$ 6,770,303	315,428	81.3%	\$ 7,179,530
All over time	16,009	4.1%	\$ 690,469	15,027	3.9%	\$ 667,688
Other Paid or Unpaid Wages and Hours						
Vacation	21,246	5.5%	\$ 582,729	21,149	5.4%	\$ 608,986
Sick	6,785	1.8%	\$ 166,984	7,594	2.0%	\$ 206,824
Terminal Leave - Retiree Vacation/Sick Payout	14,355	3.7%	\$ 457,590	14,101	3.6%	\$ 428,727
Comp Time	3,135	0.8%	\$ 91,176	3,052	0.8%	\$ 81,748
Personal	468	0.1%	\$ 14,625	1,768	0.5%	\$ 58,194
Leave Without Pay	2,553	0.7%	\$ -	713	0.2%	\$ -
Other (description below)	12,451	3.2%	\$ 397,760	9,388	2.4%	\$ 324,904
Other includes: pay adjustments, military differential pay, training, committee meetings, worker compensation tracking/adjustments, etc.						
Other Activity						
Number of Pay Periods	11			11		
Number of Payroll Checks & Direct Deposits Issued	4,270			4,419		
Number of Pension Checks Issued	3,798			3,786		
Total Pension Benefits Paid - Defined Benefit Plan	\$ 6,532,885			\$ 6,522,590		
ACCOUNTS PAYABLE						
Number of Check Vouchers	2,500			2,527		
Number of EFT Vouchers	1,011			1,100		
Vouchers Dollar Amount Disbursed	\$ 31,907,461			\$ 27,811,606		

PROCUREMENT & INVENTORY ACTIVITY LEVELS



Value: \$2,294,850.34 Line Items: 1315



Fuel Use		
Unleaded:	9,911.0	gallons
Diesel:	7,325.9	gallons
Total Cost:	\$26,770.45	

City of Dover
Finance Department
Monthly Report - November 2016
General Fund Summary

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance	\$ 4,493,900	\$ -	\$ 4,493,900	0.0%
Revenues				
Court of Chancery Fees	1,100,000	416,120	683,880	37.8%
Police Extra Duty, Fines & Revenue	1,288,300	430,005	858,295	33.4%
Franchise Fees	680,000	171,930	508,070	25.3%
Grants	623,500	-	623,500	0.0%
Intrafund Services	5,218,700	2,003,347	3,215,353	38.4%
Library & Recreation Revenues	532,900	247,392	285,508	46.4%
Licenses & Permits	3,129,100	2,264,252	864,848	72.4%
Property Taxes (1)	12,895,100	12,505,723	389,377	97.0%
Miscellaneous Revenues	146,800	86,593	60,207	59.0%
Sanitation Revenues	2,538,300	1,043,543	1,494,757	41.1%
Garrison Farm Rent Revenue	94,500	31,114	63,386	32.9%
Transfers-In from Special Funds & Utilities				
Municipal Street Aid Fund	673,100	168,372	504,728	25.0%
Civil Traffic Penalties	496,900	156,191	340,709	31.4%
Transfer Taxes	1,672,700	726,183	946,517	43.4%
Police Grants/Extra Duty	258,600	66,799	191,801	25.8%
Water/Wastewater Fund	875,000	365,000	510,000	41.7%
Electric Fund	10,000,000	4,169,333	5,830,667	41.7%
Total Revenues	42,223,500	24,851,897	17,371,603	58.9%
Total Beginning Balance & Revenues	\$ 46,717,400	\$ 24,851,897	\$ 21,865,503	53.2%
Expenditures				
City Clerk & Council	\$ 553,400	\$ 204,258	\$ 349,142	36.9%
Mayor, City Manager & Human Resources	1,258,900	549,588	709,312	43.7%
Police & Police Extra Duty	16,875,200	6,604,244	10,270,956	39.1%
Public Services	5,077,600	1,709,264	3,368,336	33.7%
Engineering	207,000	73,539	133,461	35.5%
Procurement & Inventory, Facilities Mgmt., Fleet Maint.	1,968,500	784,168	1,184,332	39.8%
Planning, Inspections, Life Safety, & Code Enf.	2,151,000	762,977	1,388,023	35.5%
Finance, Info Tech & Customer Services	2,871,200	1,201,860	1,669,340	41.9%
Library & Recreation	2,385,900	926,573	1,459,327	38.8%
Fire Department	721,700	290,721	430,979	40.3%
Assessor	244,000	91,011	152,989	37.3%
Contribution to DDP	150,000	37,500	112,500	25.0%
Miscellaneous Grant Expense	25,000	-	25,000	0.0%
Other Employment Expenses	400,700	-	400,700	0.0%
Bank & CC Fees	15,000	1,773	13,227	11.8%
Insurance	700,000	168,691	531,309	24.1%
OPEB - Retiree's Health Care Contribution	2,039,700	849,975	1,189,725	41.7%
Police Pension Trust Contribution - State Grant	670,000	279,833	390,167	41.8%
Appropriation to Police Pension Fund	500,000	-	500,000	0.0%
Street Lights	804,000	342,315	461,685	42.6%
Debt Service	685,300	430,453	254,847	62.8%
Transfers Out				
Inventory Write-offs	10,000	10,000	-	100.0%
Capital Projects Fund	1,859,400	1,395,000	464,400	75.0%
Uncollectibles: Trash & Other	50,000	50,000	-	100.0%
Total Expenditures	42,223,500	16,763,743	25,459,757	39.7%
Budget Balance -Working Capital	4,493,900	-	4,493,900	0.0%
Total Budget Balance & Expenditures	\$ 46,717,400	\$ 16,763,743	\$ 29,953,657	35.9%
Reserve Balances				
Contingency	\$ 741,000	\$ 737,393		

(1) Property Taxes are the taxes billed and not cash received. The outstanding receivable balance as of 11/30/16 is \$355,461 as compared to \$420,566 in November 2015.

City of Dover
Finance Department
Monthly Report - November 2016
Water/Wastewater Fund Summary

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance - Water	\$ 566,500	\$ -	\$ 566,500	0.0%
Beginning Balance - Wastewater	663,200	-	663,200	0.0%
	1,229,700	-	1,229,700	0.0%
Revenues				
Water Services	5,800,000	2,741,344	3,058,656	47.3%
Wastewater Services	3,800,000	1,659,834	2,140,166	43.7%
Wastewater Treatment Services	3,000,000	1,309,842	1,690,158	43.7%
Groundwater Inflow Adjustment	1,938,000	838,210	1,099,790	43.3%
Water Tank Space Leases	366,200	116,006	250,194	31.7%
Miscellaneous Receipts	83,000	61,581	21,419	74.2%
Impact Fees - Water	252,000	338,118	(86,118)	134.2%
Impact Fees - Wastewater	228,000	309,700	(81,700)	135.8%
Total Revenues	15,467,200	7,374,635	8,092,565	47.7%
Total Beginning Balance & Revenues	\$ 16,696,900	\$ 7,374,635	\$ 9,322,265	44.2%
Expenses				
Water/Wastewater Operating Divisions				
Engineering & Inspection	\$ 516,500	\$ 191,845	\$ 324,655	37.1%
Water Department	655,400	244,610	410,790	37.3%
Water Treatment Plant	1,727,400	730,985	996,415	42.3%
Wastewater Department	962,400	352,889	609,511	36.7%
Kent County Treatment Charge	4,130,000	1,689,097	2,440,903	40.9%
Intrafund Service Fees	1,653,800	622,760	1,031,040	37.7%
Retiree's Health Care	192,400	80,000	112,400	41.6%
Debt Service	1,227,200	521,241	705,959	42.5%
Other Employment Expenses	21,200	-	21,200	0.0%
Bank & CC Fees	25,000	10,262	14,738	41.0%
Bond Issuance Cost	40,000	-	40,000	0.0%
Transfers Out				
Water I & E Fund	1,000,000	500,000	500,000	50.0%
Wastewater I & E Fund	1,000,000	500,000	500,000	50.0%
General Fund	875,000	365,000	510,000	41.7%
Contingency Reserve - Water	110,000	-	110,000	0.0%
Contingency Reserve - Wastewater	60,000	-	60,000	0.0%
Electric Improv. & Ext.	231,200	-	231,200	0.0%
Total Expenses	14,427,500	5,808,689	8,618,811	40.3%
Budget Balances				
Budget Balance - Work. Cap Water	1,103,100	-	1,103,100	0.0%
Budget Balance - Work. Cap WW	1,166,300	-	1,166,300	0.0%
Total Budget Balances	2,269,400	-	2,269,400	0.0%
Total Budget Balances & Expenses	\$ 16,696,900	\$ 5,808,689	\$ 10,888,211	34.8%
Reserve Balances				
Contingency-Water	\$ 249,000	\$ 228,627		
Contingency-Wastewater	\$ 253,100	\$ 275,965		
Impact Fee Reserve - Water	\$ 243,200	\$ 436,858		
Impact Fee Reserve - Wastewater	\$ 1,391,800	\$ 3,094,551		
Bond Coverage Ratio (Covenant 1.20)	3.44	6.12		

City of Dover
Finance Department
Monthly Report - November 2016
Electric Revenue Fund Summary

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance	\$ 13,302,200	\$ -	\$ 13,302,200	0.0%
Revenues				
Direct Sales to Customers	77,193,200	36,026,733	41,166,467	46.7%
Utility Tax	1,287,900	599,335	688,565	46.5%
Weyandt Hall Rents	223,000	81,355	141,645	36.5%
Miscellaneous Revenues	676,600	282,596	394,004	41.8%
Interest Earnings	47,900	77,516	(29,616)	161.8%
Total Revenues	<u>79,428,600</u>	<u>37,067,535</u>	<u>42,361,065</u>	46.7%
Total Beginning Balance & Revenues	<u>\$ 92,730,800</u>	<u>\$ 37,067,535</u>	<u>\$ 55,663,265</u>	40.0%
Expenses				
Power Supply & Generation				
Hedged Energy	\$ 16,557,600	\$ 9,257,653	\$ 7,299,947	55.9%
Power Supply Management	996,000	347,915	648,085	34.9%
Capacity Charges	10,160,600	4,407,867	5,752,733	43.4%
Dover Sun Park Energy	2,313,900	965,355	1,348,545	41.7%
Renewal Energy Credits (Incl. Solar)	1,036,800	157,908	878,892	15.2%
RGGI	129,300	-	129,300	0.0%
PJM Charges - Energy	12,357,900	1,552,685	10,805,215	12.6%
PJM Charges - Transmission & Fees	7,603,800	2,065,240	5,538,560	27.2%
Total Power Supply	51,155,900	18,754,623	32,401,277	36.7%
Plant Operations	6,215,700	2,583,778	3,631,922	41.6%
Generation Fuels	302,600	1,228,869	(926,269)	406.1%
Capacity Credits	(7,355,100)	(3,122,865)	(4,232,235)	42.5%
PJM Spot Market Energy	(804,900)	(1,364,565)	559,665	169.5%
PJM Credits	(360,000)	(316,066)	(43,934)	87.8%
Total Generation	(2,001,700)	(990,849)	(1,010,851)	49.5%
Total Power Supply & Generation	49,154,200	17,763,774	31,390,426	36.1%
Electric Operating Divisions:				
Transmission/Distribution	3,605,700	1,507,066	2,098,634	41.8%
Electrical Engineering	1,247,900	450,153	797,747	36.1%
Administration	929,700	304,385	625,315	32.7%
Meter Reading	378,600	146,048	232,552	38.6%
Systems Operations	651,700	261,641	390,059	40.1%
Intrafund Services	3,564,900	1,380,587	2,184,313	38.7%
Utility Tax	1,287,900	593,191	694,709	46.1%
Retirees Health Care	600,000	250,000	350,000	41.7%
Interest on Deposits	21,000	8,466	12,534	40.3%
Green Energy Payment to DEMEC	128,000	57,283	70,717	44.8%
Accounts Receivable Write-Offs	250,000	250,000	-	100.0%
Other Employee Expenses	58,900	-	58,900	0.0%
Bank & CC Fees	275,000	123,409	151,591	44.9%
Debt Service	1,618,000	687,710	930,290	42.5%
Transfers Out:				
General Fund	10,000,000	4,169,333	5,830,667	41.7%
Electric Improvement & Extension Fund	2,500,000	625,000	1,875,000	25.0%
Future Capacity Reserve	750,000	-	750,000	0.0%
Depreciation Reserve	750,000	-	750,000	0.0%
Rate Stabilization Reserve	1,250,000	-	1,250,000	0.0%
Total Expenses	79,021,500	28,578,046	50,443,454	36.2%
Budget Balance - Work. Capital	13,709,300	-	13,709,300	0.0%
Total Budget Balance & Expenses	<u>\$ 92,730,800</u>	<u>\$ 28,578,046</u>	<u>\$ 64,152,754</u>	30.8%
Reserve Balances				
Contingency Reserve	\$ 848,300	\$ 855,269		
Insurance Reserve	\$ 762,000	\$ 768,266		
Rate Stabilization Reserve	\$ 8,511,900	\$ 7,939,406		
Bond Coverage Ratio (Covenant 1.25)	4.22	14.80		
Megawatt Hours Sold & Purchased				
Sales to Customers MWh (excluding Street Light MWh)	716,755	283,393		39.5%
Sales per MWh	\$ 107.70	\$ 127.13		118.0%
Purchased/Generated MWh	747,187	292,291		39.1%
All In MWh Supply & Generation	\$ 65.79	\$ 60.77		92.4%

City of Dover
Finance Department
Monthly Report - November 2016
General Capital Project Fund Summary

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance - Projects	\$ 383,900	\$ -	\$ 383,900	0.0%
Revenues				
State Grant - Other	105,000	31,350	73,650	29.9%
Interest Earnings	5,000	7,204	(2,204)	144.1%
Transfer from General Fund for Projects	1,859,400	1,395,000	464,400	75.0%
Miscellaneous Receipts	-	16,622	(16,622)	0.0%
Income from Sale of Assets	-	69,836	(69,836)	0.0%
Transfer from Parkland Reserve	80,000	-	80,000	0.0%
Total Revenues	<u>2,049,400</u>	<u>1,520,012</u>	<u>529,388</u>	74.2%
Total Beginning Balance & Revenue	<u>\$ 2,433,300</u>	<u>\$ 1,520,012</u>	<u>\$ 913,288</u>	62.5%
Expenditures				
Fire	\$ 145,700	\$ 145,614	\$ 86	99.9%
Grounds Maintenance	58,200	95,511	(37,311)	164.1%
Recreation	165,000	-	165,000	0.0%
Life Safety	29,500	-	29,500	0.0%
Police	299,800	-	299,800	0.0%
Streets	1,026,000	102,147	923,853	10.0%
Sanitation	261,500	-	261,500	0.0%
Facilities Management	27,700	-	27,700	0.0%
Total Expenditures	<u>2,044,400</u>	<u>343,272</u>	<u>1,701,128</u>	16.8%
Budget Balance - Projects	<u>388,900</u>	<u>-</u>	<u>388,900</u>	0.0%
Total Budget Balance & Expenditures	<u>\$ 2,433,300</u>	<u>\$ 343,272</u>	<u>\$ 2,090,028</u>	14.1%
Reserve Balances				
Capital Asset Replacement Reserve	\$ 1,266,300	\$ 1,278,223		
Parkland/Recreation	\$ 247,900	\$ 328,484		

City of Dover
Finance Department
Monthly Report - November 2016
Water/Wastewater Improvement & Extension Fund Summary

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	42% Budget
Beginning Balance - Water	\$ 1,179,900	\$ -	\$ 1,179,900	0.0%
Beginning Balance - Wastewater	<u>952,600</u>	<u>-</u>	<u>952,600</u>	0.0%
	2,132,500	-	2,132,500	
Revenues				
Interest Earnings	20,000	40,167	(20,167)	200.8%
Transfer from Operating Fund for Water	1,000,000	500,000	500,000	50.0%
Transfer from Operating Fund for Wastewater	1,000,000	500,000	500,000	50.0%
Transfer from Impact Fee Reserve - Water	190,800	-	190,800	0.0%
Transfer from Impact Fee Reserve - Wastewater	211,200	-	211,200	0.0%
State Loan-Water	884,000	-	884,000	0.0%
State Loan-Wastewater	<u>2,400,000</u>	<u>-</u>	<u>2,400,000</u>	0.0%
Total Revenues	5,706,000	1,040,167	4,665,833	18.2%
Total Beginning Balance & Revenues	<u>\$ 7,838,500</u>	<u>\$ 1,040,167</u>	<u>\$ 6,798,333</u>	13.3%
Expenses				
Engineering & Inspection	\$ 30,400	\$ -	\$ 30,400	0.0%
Water	1,338,800	71,222	1,267,578	5.3%
Wastewater	2,021,200	524,643	1,496,557	26.0%
Water Treatment Plant	<u>1,200,000</u>	<u>78,043</u>	<u>1,121,957</u>	6.5%
Total Expenses	4,590,400	673,908	3,916,492	14.7%
Budget Balance Water - Working Capital	2,226,700	-	2,226,700	0.0%
Budget Balance Wastewater - Working Capital	<u>1,021,400</u>	<u>-</u>	<u>1,021,400</u>	0.0%
Total Budget Balances	3,248,100	-	3,248,100	0.0%
Total Budget Balances & Expenses	<u>\$ 7,838,500</u>	<u>\$ 673,908</u>	<u>\$ 7,164,592</u>	8.6%
Reserve Balances				
Capital Asset Replacement - Water	\$ 518,500	\$ 522,775		
Capital Asset Replacement - Wastewater	\$ 517,300	\$ 521,579		

City of Dover
Finance Department
Monthly Report - November 2016
Electric Improvement & Extension Fund Summary

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance	\$ 5,540,500	\$ -	\$ 5,540,500	0.0%
Revenues				
Interest Earnings	40,000	48,820	(8,820)	122.1%
Development Grants	5,000	20,000	(15,000)	400.0%
Transfer from Electric Revenue Fund	2,500,000	625,000	1,875,000	25.0%
Transfer from Water/Wastewater Fund	231,200	-	231,200	0.0%
Income from Sale of Assets	-	27,941	(27,941)	0.0%
General Service Billing	900,000	126,611	773,389	14.1%
Total Revenues	<u>3,676,200</u>	<u>848,372</u>	<u>2,827,828</u>	23.1%
Total Beginning Balance & Revenues	<u>\$ 9,216,700</u>	<u>\$ 848,372</u>	<u>\$ 8,368,328</u>	9.2%
Expenses				
Electric Generation	\$ 1,842,800	\$ 118,645	\$ 1,724,155	6.4%
Transmission/Distribution	1,975,000	232,857	1,742,143	11.8%
Electrical Engineering	910,700	249,416	661,284	27.4%
Meter Reading	41,800	-	41,800	0.0%
ERP System	1,000,000	13,348	986,652	1.3%
Total Expenses	<u>5,770,300</u>	<u>614,266</u>	<u>5,156,034</u>	10.6%
Budget Balance Bond - Work. Capital	<u>3,446,400</u>	<u>-</u>	<u>3,446,400</u>	0.0%
Total Budget Balance & Expenses	<u>\$ 9,216,700</u>	<u>\$ 614,266</u>	<u>\$ 8,602,434</u>	6.7%
Reserve Balances				
Depreciation Reserve	\$ 10,910,200	\$ 10,568,701		
Future Capacity Reserve	\$ 10,961,700	\$ 10,722,275		

City of Dover
Electric Revenue Fund
FY17 - White Oak Solar Park Incremental Cost

	<u>Original Budget</u>	<u>YTD</u>	<u>Balance</u>
Power Supply & Generation			
Dover Sun Park - Energy	\$ 2,446,700	\$ 1,106,493	\$ 1,340,208
Dover Sun Park - REC's	362,400	139,279	223,120
Total Power Supply Cost	<u>2,809,100</u>	<u>1,245,772</u>	<u>1,563,328</u>
Non-Solar Power Supply Cost	<u>(686,726)</u>	<u>(415,556)</u>	<u>(271,170)</u>
Incremental Energy Cost	<u>\$ 2,122,374</u>	<u>\$ 830,216</u>	<u>\$ 1,292,158</u>
Revenues			
Customer Sales - Electricity	(93,900)	(42,815)	(51,085)
Rent Receipts	<u>(94,500)</u>	<u>(31,114)</u>	<u>(63,386)</u>
Total Revenues	<u>(188,400)</u>	<u>(73,929)</u>	<u>(114,471)</u>
Incremental Sun Park Cost	<u>\$ 1,933,974</u>	<u>\$ 756,287</u>	<u>\$ 1,177,687</u>
MWh Purchased/Generated - Solar	18,159.000	7,985.186	
MWh \$ Solar Energy	\$ 134.74	138.57	
Solar REC's MWh		1,382.000	
MWh \$ Solar REC (one month lag)*		100.78	

City of Dover
Finance Department
Monthly Report - November 2016
Community Transportation Improvement Fund

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance	\$ 92,100	\$ -	\$ 92,100	0.0%
Revenues				
Grants Revenue	500,000	-	500,000	0.0%
Interest Earned	-	140	(140)	0.0%
Total Revenues	<u>500,000</u>	<u>140</u>	<u>499,860</u>	0.0%
Total Beginning Balance & Revenues	<u>\$ 592,100</u>	<u>\$ 140</u>	<u>\$ 591,960</u>	0.0%
Expenses				
Transfer to Capital Project Fund	<u>\$ 500,000</u>	<u>\$ 74,218</u>	<u>\$ 425,782</u>	14.8%
Total Expenses	<u>500,000</u>	<u>74,218</u>	<u>425,782</u>	14.8%
Budget Balance - Working Capital	<u>92,100</u>	<u>-</u>	<u>92,100</u>	0.0%
Total Budget Balances & Expenses	<u>\$ 592,100</u>	<u>\$ 74,218</u>	<u>\$ 517,882</u>	12.5%

City of Dover
Finance Department
Monthly Report - November 2016
Police Grant Funds

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance	\$ 295,300	\$ -	\$ 295,300	0.0%
Revenues				
State & Federal Grants Received	319,000	173,778	145,222	54.5%
Interest Earnings	-	1,105	(1,105)	0.0%
Total Revenues	<u>319,000</u>	<u>174,883</u>	<u>144,117</u>	54.8%
Total Beginning Balance & Revenues	<u>\$ 614,300</u>	<u>\$ 174,883</u>	<u>\$ 439,417</u>	28.5%
Expenses				
Cadet Program	\$ 81,100	\$ 32,255	\$ 48,845	39.8%
Equipment & Program Supplies	284,000	86,339	197,661	30.4%
Telephone/Fax	16,000	7,043	8,957	44.0%
Training/Conference/Food/Travel	17,000	27,139	(10,139)	159.6%
Consulting/Audit Fees	1,000	-	1,000	0.0%
Contractual services	5,000	200	4,800	4.0%
Operating Transfers - Out	82,000	66,799	15,201	81.5%
Total Expenses	<u>486,100</u>	<u>219,775</u>	<u>266,325</u>	45.2%
Budget Balance - Working Capital (Unaudited)	<u>128,200</u>	<u>-</u>	<u>128,200</u>	0.0%
Total Budget Balances & Expenses	<u>\$ 614,300</u>	<u>\$ 219,775</u>	<u>\$ 394,525</u>	35.8%

City of Dover
Finance Department
Monthly Report - November 2016
Library Grant Fund

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance	\$ 17,300	\$ -	\$ 17,300	0.0%
Revenues				
Grants Received	305,500	148,514	156,986	48.6%
Federal Grants	2,500	2,920	(420)	116.8%
Total Revenues	<u>308,000</u>	<u>151,434</u>	<u>156,566</u>	49.2%
Total Beginning Balance & Revenues	<u>\$ 325,300</u>	<u>\$ 151,434</u>	<u>\$ 173,866</u>	46.6%
Expenses				
Program Expenses/Supplies-State Grants	\$ 27,500	\$ 6,745	\$ 20,755	24.5%
Program Expenses/Supplies-Federal Grants	2,500	2,001	499	80.0%
Office Supplies	30,800	11,577	19,223	37.6%
Printing/Duplicating	12,500	6,681	5,819	53.4%
Postage	100	84	16	84.0%
Books	150,600	31,094	119,506	20.6%
Furniture	10,500	5,193	5,307	49.5%
Audio Visual Supplies	77,200	22,509	54,691	29.2%
Training/Conference/Food/Travel	5,300	1,013	4,287	19.1%
Office Equipment/Repairs & Maintenance	6,300	3,820	2,480	60.6%
Other Equipment - Lease	2,000	615	1,385	30.8%
Total Expenses	<u>325,300</u>	<u>91,332</u>	<u>233,968</u>	28.1%
Budget Balance - Working Capital	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
Total Budget Balances & Expenses	<u>\$ 325,300</u>	<u>\$ 91,332</u>	<u>\$ 233,968</u>	28.1%

City of Dover
Finance Department
Monthly Report - November 2016
After School Program/Substance Abuse Prevention Fund

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance	\$ 60,300	\$ -	\$ 60,300	0.0%
Revenues				
Grants Received	28,000	14,015	13,985	50.1%
Recreation Revenue	33,000	7,046	25,954	21.4%
Total Revenues	61,000	21,061	39,939	34.5%
Total Beginning Balance & Revenues	\$ 121,300	\$ 21,061	\$ 100,239	17.4%
Expenses				
Temporary Help/Benefits	\$ 60,200	\$ 28,816	\$ 31,384	47.9%
Program Expenses/Supplies	55,000	16,225	38,775	29.5%
Total Expenses	115,200	45,041	70,159	39.1%
Budget Balance - Working Capital	6,100	-	6,100	0.0%
Total Budget Balances & Expenses	\$ 121,300	\$ 45,041	\$ 76,259	37.1%

City of Dover
Finance Department
Monthly Report - November 2016
CDBG Fund

	<u>Budget</u>	<u>YTD</u>	<u>Balance</u>	<u>42% Budget</u>
Beginning Balance	\$ 2,100	\$ -	\$ 2,100	0.0%
Revenues				
Grants Received	236,500	4,564	231,936	1.9%
Interest Earnings	-	83	(83)	0.0%
Total Revenues	236,500	4,647	231,853	2.0%
Total Beginning Balance & Revenues	\$ 238,600	\$ 4,647	\$ 233,953	1.9%
Expenses				
Closing Cost/Down Payment Program	\$ 50,000	\$ -	\$ 50,000	0.0%
Connection Community Support Program	7,200	765	6,435	10.6%
Dover Interfaith Ministry	22,000	7,375	14,625	33.5%
MHDC Emergency Home Repair	25,000	23,248	1,752	93.0%
Habitat For Humanity	30,000	2,953	27,047	9.8%
Milford Housing H/O Rehabilitation	55,000	1,222	53,778	2.2%
Salaries	47,300	11,137	36,163	23.5%
NSP Expense	-	7,619	(7,619)	0.0%
Total Expenses	236,500	54,319	182,181	23.0%
Budget Balance - Working Capital	2,100	-	2,100	0.0%
Total Budget Balances & Expenses	\$ 238,600	\$ 54,319	\$ 184,281	22.8%