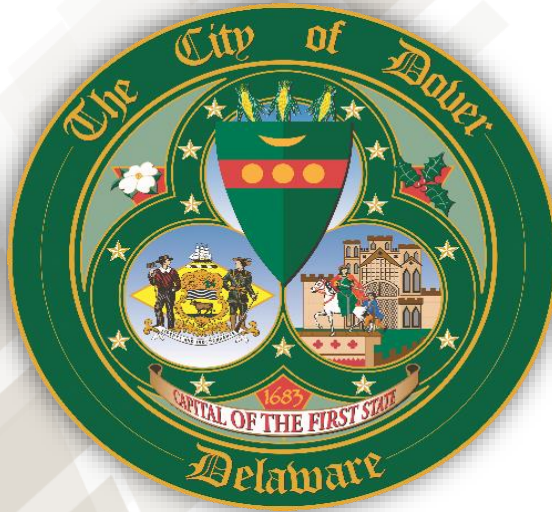


# *City of Dover*



## *Finance Department*

### *MONTHLY REPORT*

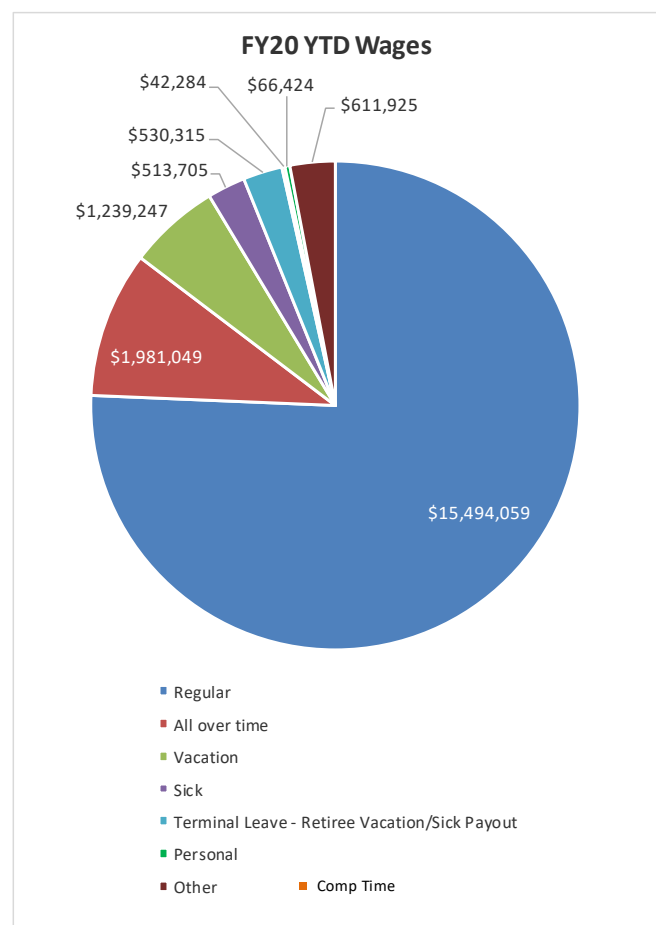
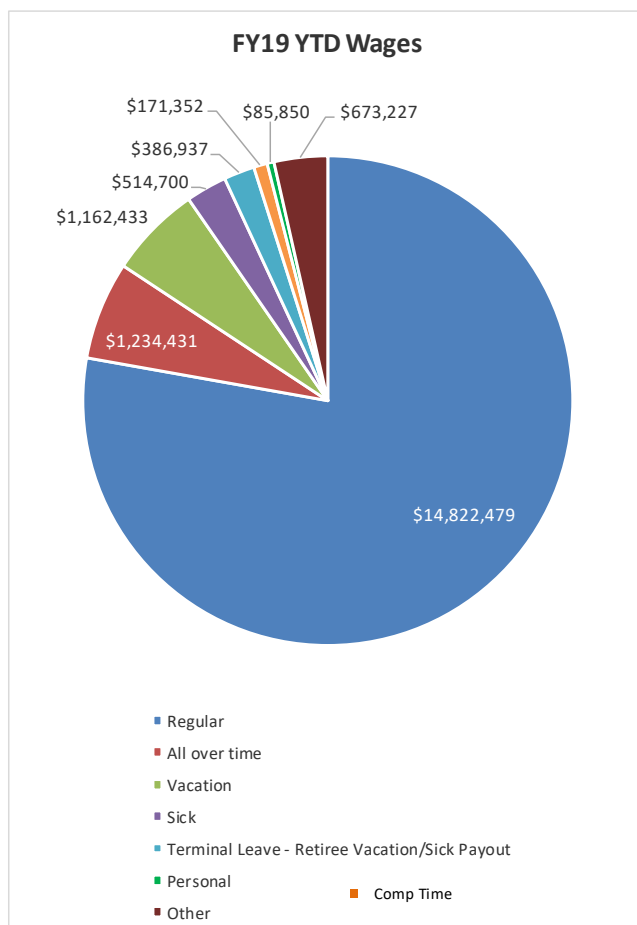
*April 2020*

***PLEASE NOTE – THIS REPORT PROVIDES TOP LINE INFORMATION ON THE OPERATING FUNDS. IF YOU WOULD LIKE ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT THE FINANCE DEPARTMENT.***

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# CITY OF DOVER ACTIVITY REPORTS APRIL 2020 FINANCE DEPARTMENT ACTIVITY LEVELS

	FY19 YTD	FY20 YTD
<b>BANK TRENDS</b>		
Number of Deposits Made (Hand, ACH & Wire, Lockbox)	5,875	5,868
Total Amount of All Deposits	\$ 110,526,410	\$ 149,704,871
<b>Other Activity</b>		
Number of Pay Periods	22	22
Number of Payroll Checks & Direct Deposits Issued	8,541	8,659
Number of Pension Checks Issued	2,575	2,584
Total Pension Benefits Paid - Defined Benefit Plan	\$ 4,620,037	\$ 4,699,684
<b>ACCOUNTS PAYABLE</b>		
Number of Check Vouchers	5,213	4,851
Number of EFT Vouchers	2,273	2,194
Vouchers Dollar Amount Disbursed	\$ 63,874,203	\$ 57,142,604



**City of Dover**  
**General Fund Summary**  
**Fiscal Year to Date (April 2020)**

**Revenues**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Property & Transfer Taxes	\$ 16,121,700	\$ 16,121,700	\$ 15,880,083	99%
Program Revenues	10,570,600	10,570,600	8,176,413	77%
Utility Transfers	11,000,000	11,000,000	9,166,740	83%
Grants	688,500	688,500	338,656	49%
Interfund Services	5,749,900	5,749,900	3,813,589	66%
All Other <sup>1</sup>	933,000	933,000	501,779	54%
	<u>\$ 45,063,700</u>	<u>\$ 45,063,700</u>	<u>\$ 37,877,259</u>	<u>84%</u>

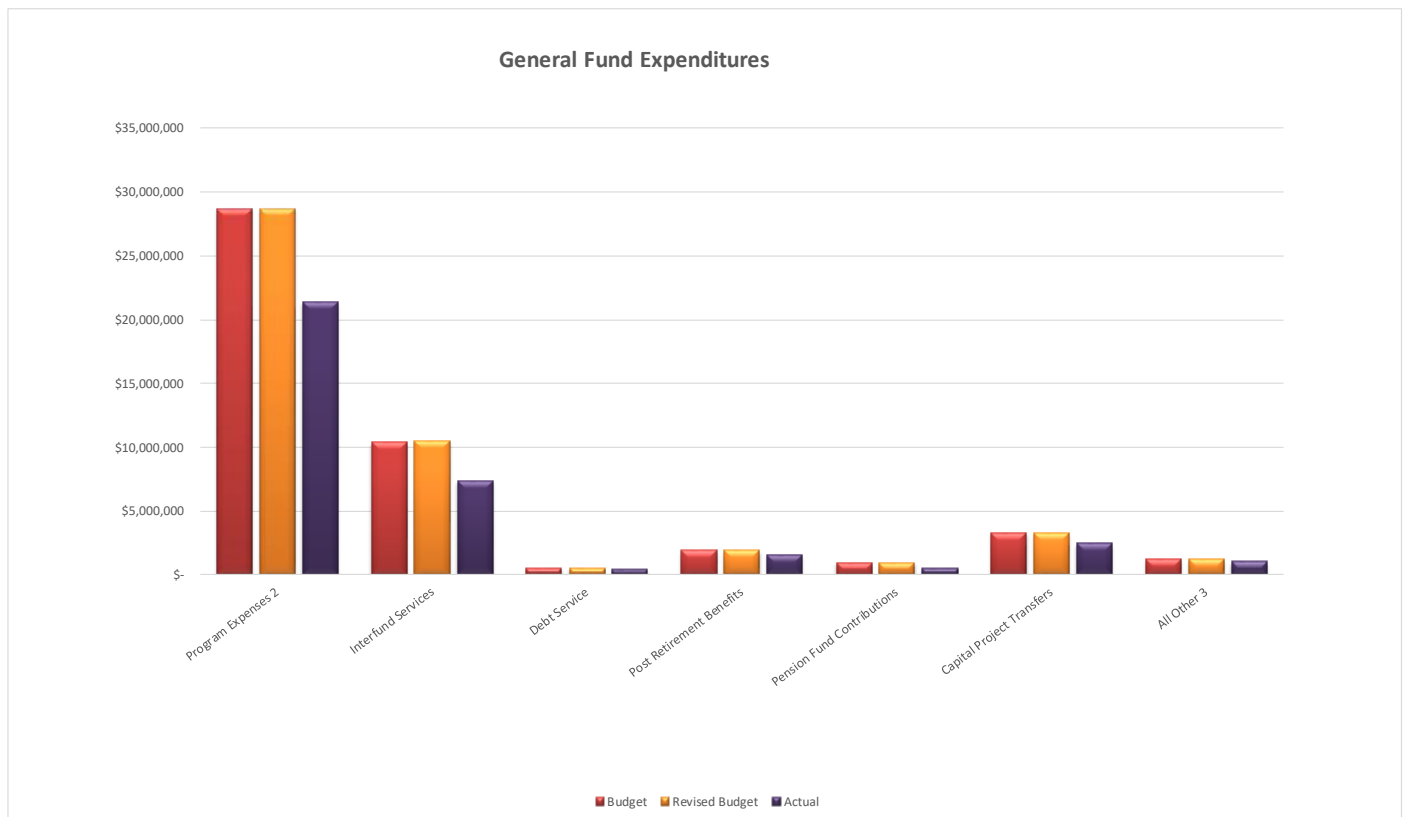
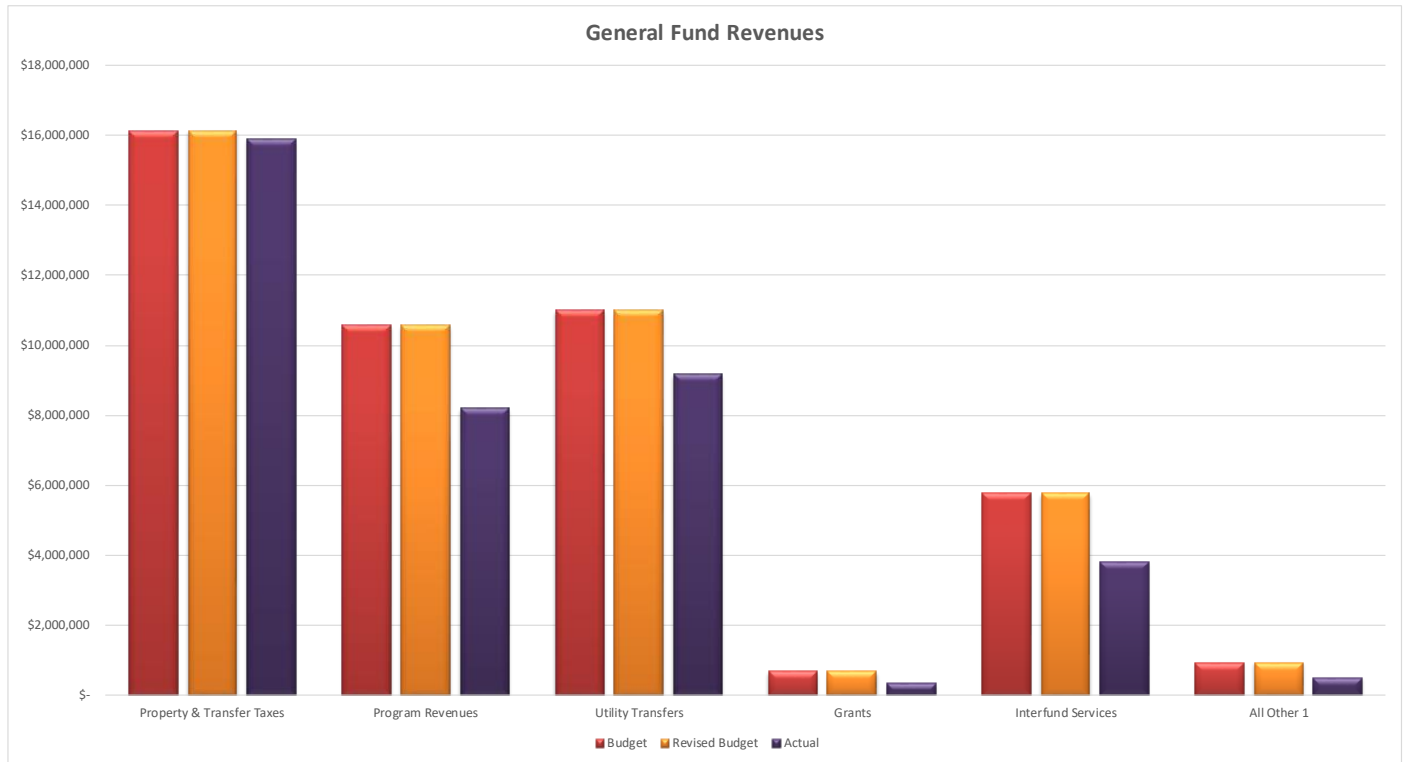
**Expenditures**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses <sup>2</sup>	\$ 28,694,900	\$ 28,705,500	\$ 21,376,901	74%
Interfund Services	10,311,800	10,472,300	7,311,887	71%
Debt Service	500,000	500,000	387,585	78%
Post Retirement Benefits	1,894,900	1,894,900	1,579,100	83%
Pension Fund Contributions	964,600	964,600	487,500	51%
Capital Project Transfers	3,261,600	3,261,600	2,446,200	75%
All Other <sup>3</sup>	1,235,000	1,235,000	977,692	79%
	<u>\$ 46,862,800</u>	<u>\$ 47,033,900</u>	<u>\$ 34,566,865</u>	<u>73%</u>

<sup>1</sup> Includes Cable Franchise Revenue, Miscellaneous Receipts, Garrison Farm Rent, Sale of Assets, Return Check Fees, Fund Interest Income, and Investment Manager Cost

<sup>2</sup> Includes Stormwater Account

<sup>3</sup> Includes Misc. Grant Exp., Bank and CC Fees, Street Lights Expense, DDP Contribution, Transfer to Electric I&E, and Bond Issue Costs



**City of Dover**  
**Water Fund Summary**  
**Fiscal Year to Date (April 2020)**

**Revenues**

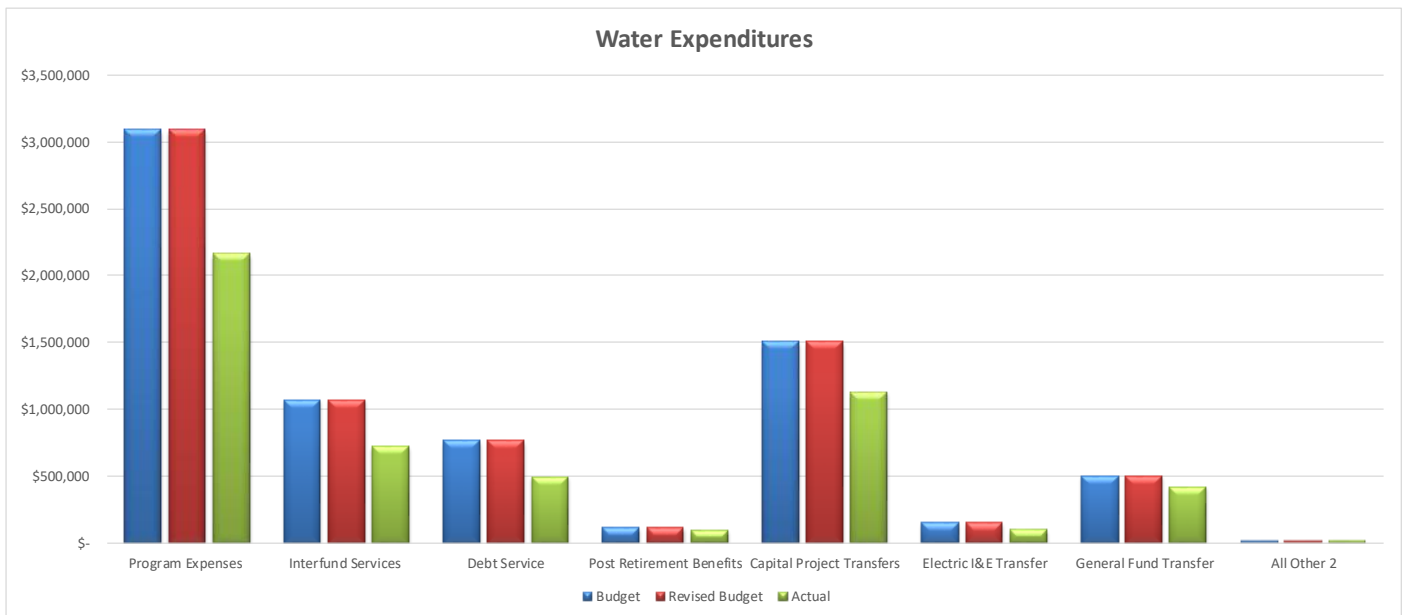
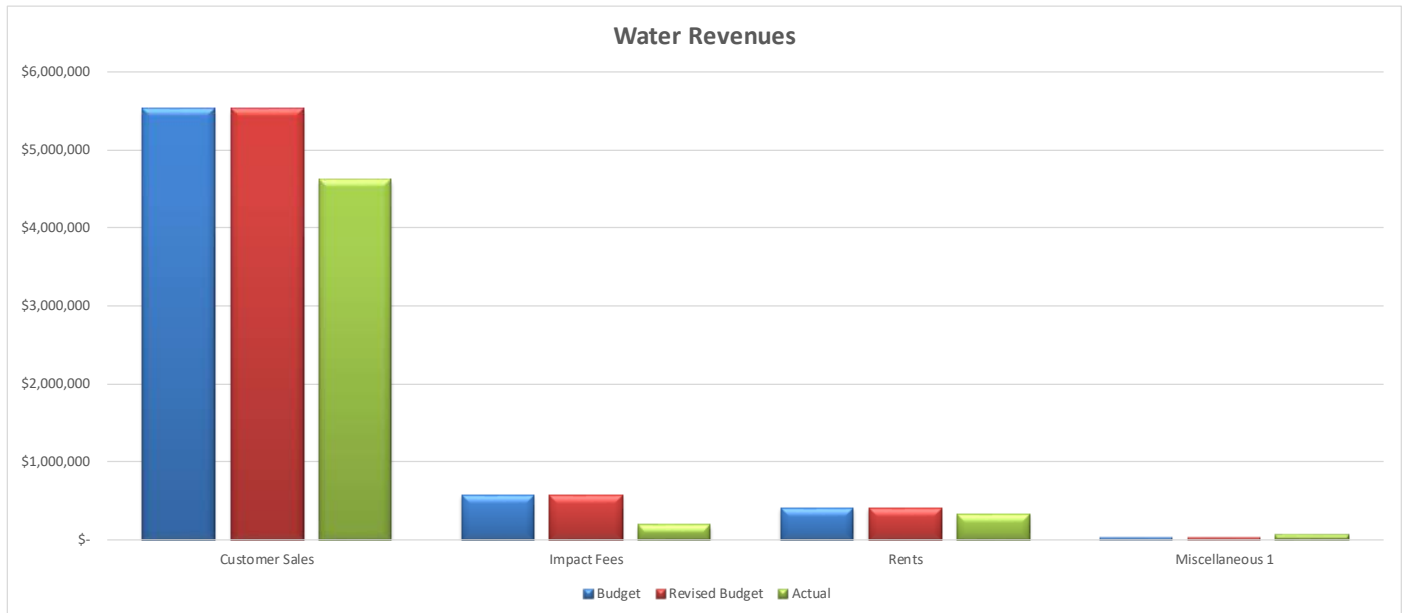
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 5,530,800	\$ 5,530,800	\$ 4,618,310	84%
Impact Fees	570,000	570,000	191,164	34%
Rents	410,200	410,200	329,676	80%
Miscellaneous <sup>1</sup>	33,000	33,000	64,768	196%
	<u>\$ 6,544,000</u>	<u>\$ 6,544,000</u>	<u>\$ 5,203,917</u>	<u>80%</u>

**Expenditures**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 3,090,700	\$ 3,090,700	\$ 2,161,652	70%
Interfund Services	1,067,800	1,067,800	721,365	68%
Debt Service	760,000	760,000	492,207	65%
Post Retirement Benefits	113,200	113,200	94,200	83%
Capital Project Transfers	1,500,000	1,500,000	1,125,000	75%
Electric I&E Transfer	149,000	149,000	99,337	67%
General Fund Transfer	500,000	500,000	416,700	83%
All Other <sup>2</sup>	14,000	14,000	18,509	132%
	<u>\$ 7,194,700</u>	<u>\$ 7,194,700</u>	<u>\$ 5,128,971</u>	<u>71%</u>

<sup>1</sup> Includes Interest Earnings and Miscellaneous Income

<sup>2</sup> Includes Bank & CC Fees



**City of Dover**  
**Wastewater Fund Summary**  
**Fiscal Year to Date (April 2020)**

**Revenues**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 8,763,600	\$ 8,763,600	\$ 7,070,224	81%
Impact Fees	480,000	480,000	186,758	39%
Miscellaneous <sup>1</sup>	33,200	33,200	12,434	37%
	<u>\$ 9,276,800</u>	<u>\$ 9,276,800</u>	<u>\$ 7,269,416</u>	<u>78%</u>

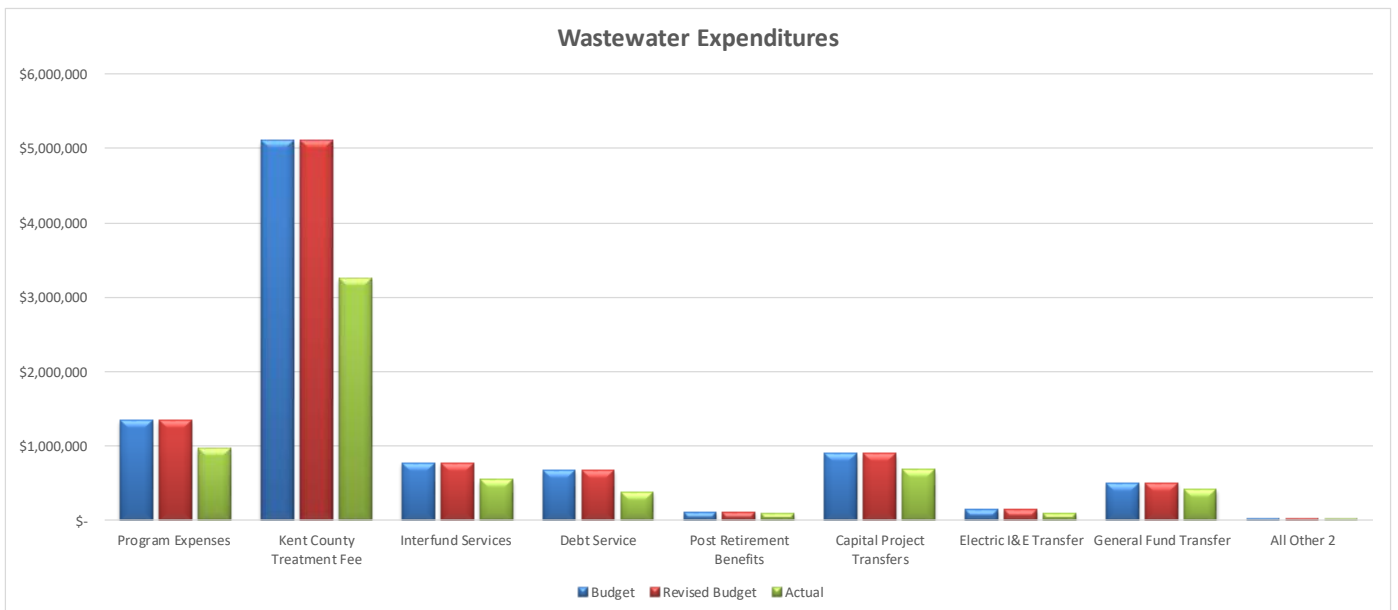
**Expenditures**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 1,349,000	\$ 1,349,000	\$ 972,251	72%
Kent County Treatment Fee	5,101,900	5,101,900	3,254,837	64%
Interfund Services	769,200	769,200	543,248	71%
Debt Service	672,500	672,500	383,050	57%
Post Retirement Benefits	113,100	113,100	94,400	83%
Capital Project Transfers	900,000	900,000	675,000	75%
Electric I&E Transfer	149,000	149,000	99,340	67%
General Fund Transfer	500,000	500,000	416,700	83%
All Other <sup>2</sup>	29,000	29,000	6,415	22%
	<u>\$ 9,583,700</u>	<u>\$ 9,583,700</u>	<u>\$ 6,445,241</u>	<u>67%</u>

<sup>1</sup> Includes Interest Earnings, Miscellaneous Income, and Wastewater Penalties

<sup>2</sup> Includes Bank & CC Fees and Bond Issuance Cost





**City of Dover**  
**Electric Fund Summary**  
**Fiscal Year to Date (April 2020)**

**Revenues**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 84,008,400	\$ 84,008,400	\$ 67,333,061	80%
Distribution of Earnings	(2,873,800)	(2,873,800)	(2,309,876)	80%
All Other <sup>1</sup>	960,400	960,400	1,210,416	126%
	<u>\$ 82,095,000</u>	<u>\$ 82,095,000</u>	<u>\$ 66,233,601</u>	<u>81%</u>

**Expenditures**

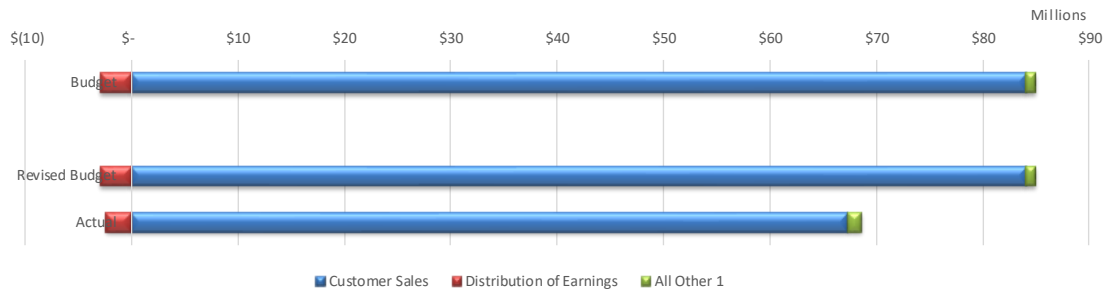
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Power Supply & Generation	\$ 47,785,900	\$ 47,785,900	\$ 32,866,234	69%
Electric Operating Div. Exp.	7,046,200	7,046,200	4,905,636	70%
Interfund Services	3,912,900	3,912,900	2,548,976	65%
Debt Service	1,379,500	1,379,500	1,165,920	85%
Post Retirement Benefits	721,400	721,400	601,160	83%
Capital Project Transfers	6,816,000	6,816,000	6,816,000	100%
General Fund Transfer	10,000,000	10,000,000	8,333,340	83%
Depreciation Reserve	5,000,000	5,000,000	1,666,670	33%
Rate Stabilization Reserve	-	3,700,000	-	0%
All Other <sup>2</sup>	2,053,500	2,053,500	1,588,086	77%
	<u>\$ 84,715,400</u>	<u>\$ 88,415,400</u>	<u>\$ 60,492,023</u>	<u>68%</u>

<sup>1</sup> Includes Rental Revenue, Miscellaneous Service Revenue, Interest Income, Penalties, General Service Billing Received from Uncollectible, and Green Energy Charge

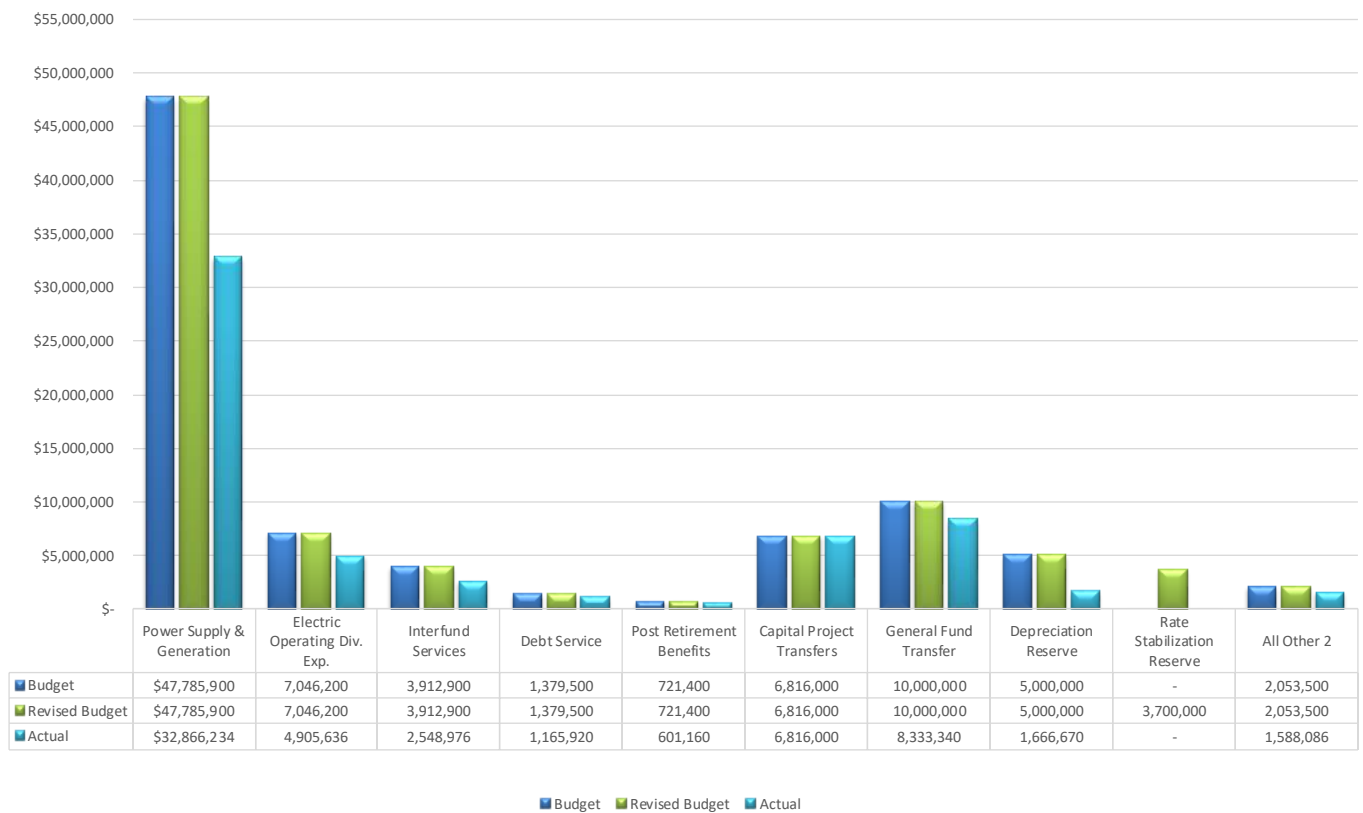
<sup>2</sup> Includes Utility Tax, Interest on Deposits, Green Energy, A/R Write-offs, and Bank & CC Fees

<u>Megawatt Hours Sold &amp; Purchased</u>	<u>Budget</u>	<u>Rev. Budget</u>	<u>Actual</u>
Sales to Customers MWh (excl. Street Light MWh)	752,307	752,307	613,063
Sales per MWh	\$106.09	\$106.09	\$104.39
Purchased/Generated MWh	785,072	785,072	628,709
All In MWh Supply & Generation	\$60.87	\$60.87	\$52.28

### Electric Fund - Revenues



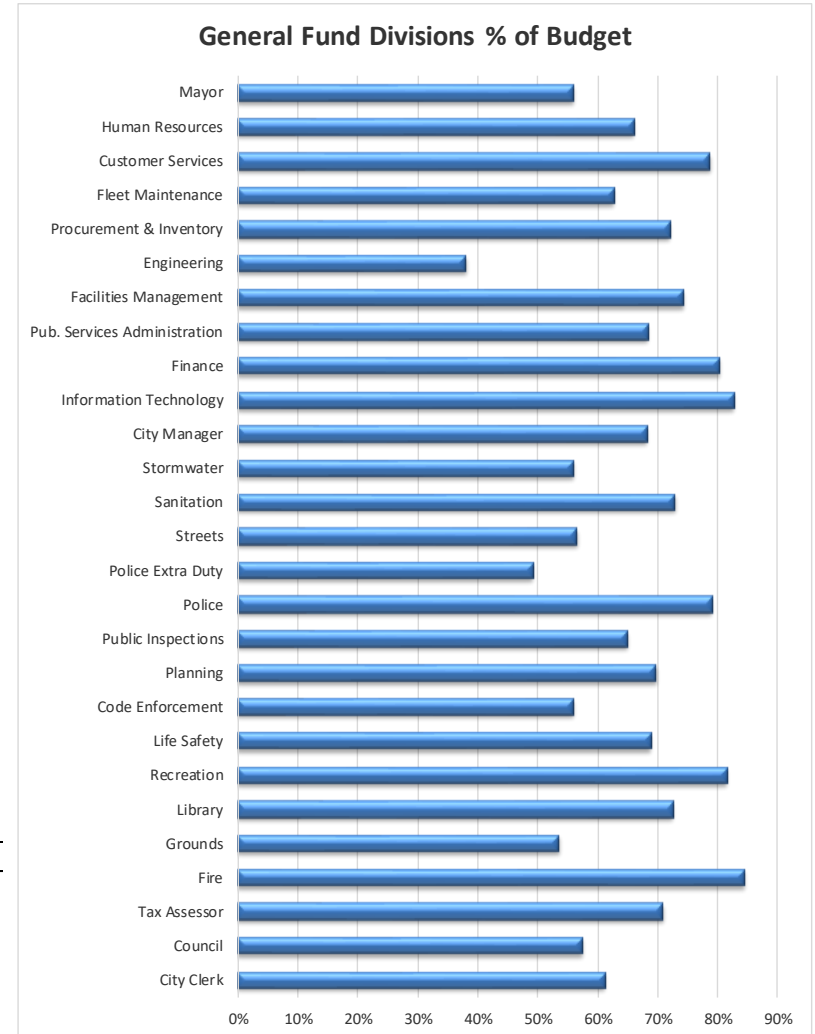
### Electric Fund - Expenditures



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**City of Dover**  
**Division Expense Summary (General Fund)**  
**Fiscal Year to Date (April 2020)**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
City Clerk	\$ 432,600	\$ 432,600	\$ 264,860	61%
Council	157,700	157,700	90,418	57%
Tax Assessor	398,200	390,600	276,531	71%
Fire	763,700	763,700	644,632	84%
Grounds	1,269,500	1,269,500	678,534	53%
Library	1,779,800	1,839,800	1,334,045	73%
Recreation	1,156,600	1,156,600	943,180	82%
Life Safety	381,500	381,500	262,348	69%
Code Enforcement	680,200	680,200	379,730	56%
Planning	570,400	570,400	397,234	70%
Public Inspections	644,700	644,700	418,320	65%
Police	17,183,900	17,155,000	13,551,951	79%
Police Extra Duty	665,100	665,100	326,717	49%
Streets	810,600	776,600	438,350	56%
Sanitation	2,432,400	2,432,400	1,773,286	73%
Stormwater	859,000	874,200	488,277	56%
City Manager	1,007,900	1,007,900	686,939	68%
Information Technology	747,000	747,000	617,971	83%
Finance	935,800	935,800	750,466	80%
Pub. Services Administration	802,300	811,700	555,174	68%
Facilities Management	655,700	655,700	487,117	74%
Engineering	368,800	374,700	142,299	38%
Procurement & Inventory	684,400	717,000	516,643	72%
Fleet Maintenance	1,051,200	1,026,200	641,897	63%
Customer Services	1,067,500	1,067,500	839,992	79%
Human Resources	523,300	576,800	381,260	66%
Mayor	226,900	226,900	126,779	56%
<b>\$ 38,256,700</b>	<b>\$ 38,337,800</b>	<b>\$ 28,014,953</b>	<b>73%</b>	



**City of Dover**  
**Utilities Expenditure Summary**  
**Fiscal Year to Date (April 2020)**

**Water Division**

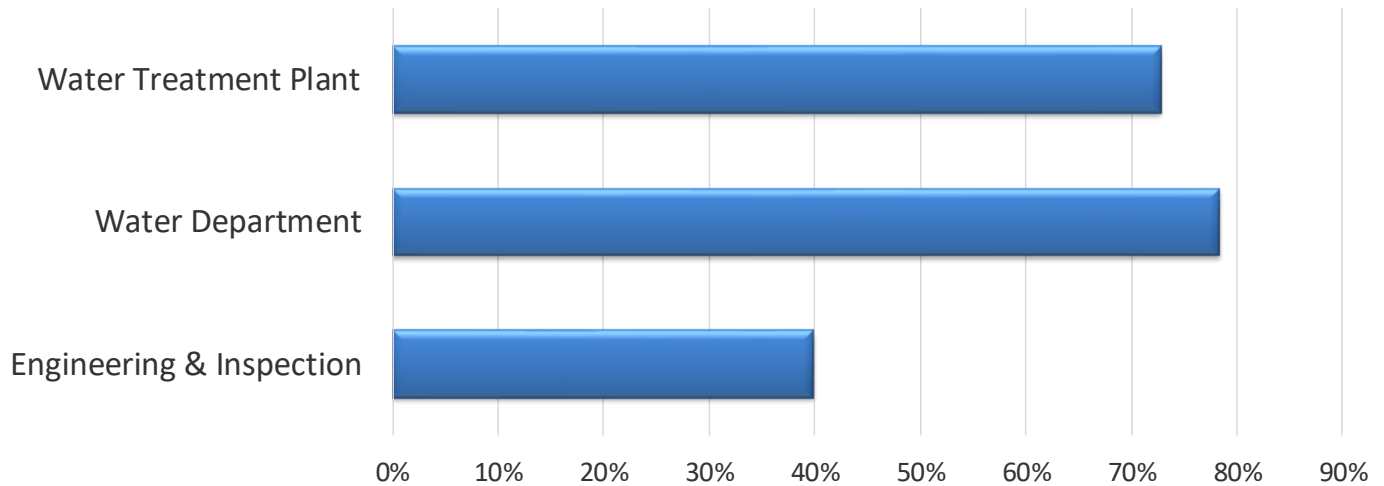
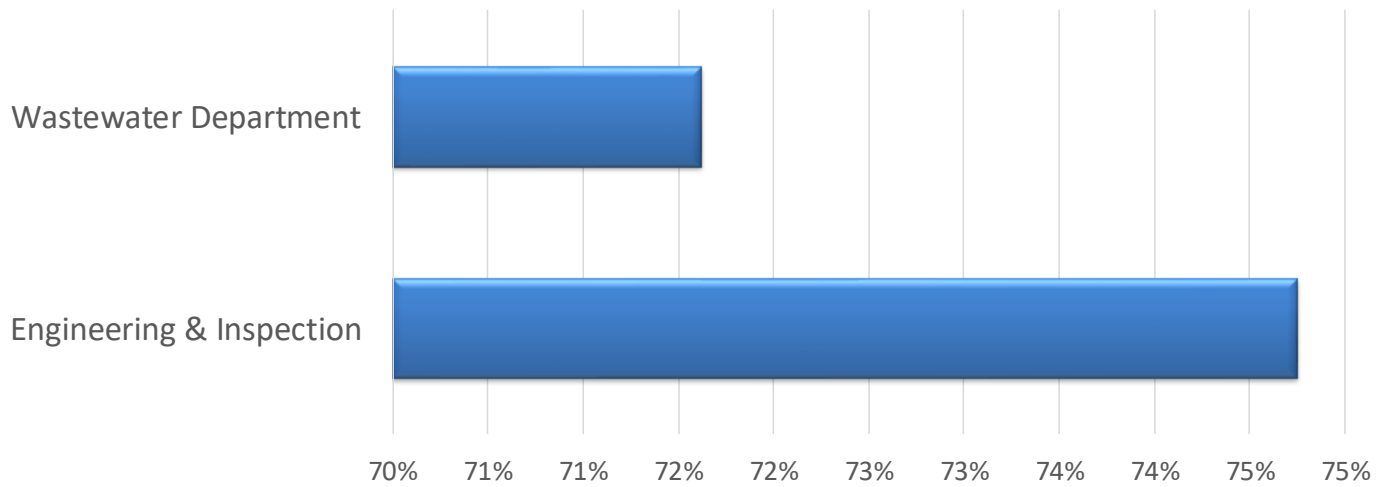
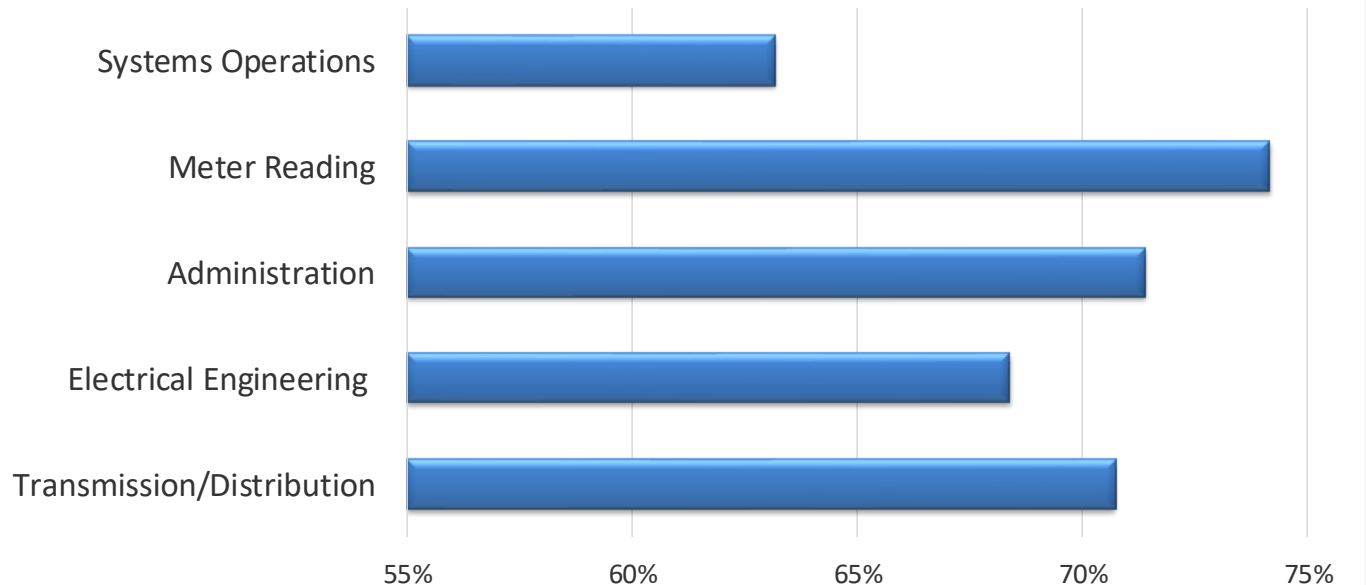
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 371,400	\$ 372,600	\$ 148,524	40%
Water Department	638,400	637,200	498,953	78%
Water Treatment Plant	2,080,900	2,080,900	1,514,175	73%
	<u>\$ 3,090,700</u>	<u>\$ 3,090,700</u>	<u>\$ 2,161,652</u>	<u>70%</u>

**Wastewater Division**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 195,100	\$ 195,100	\$ 145,834	75%
Wastewater Department	1,153,900	1,153,900	826,417	72%
	<u>\$ 1,349,000</u>	<u>\$ 1,349,000</u>	<u>\$ 972,251</u>	<u>72%</u>

**Electric Division**

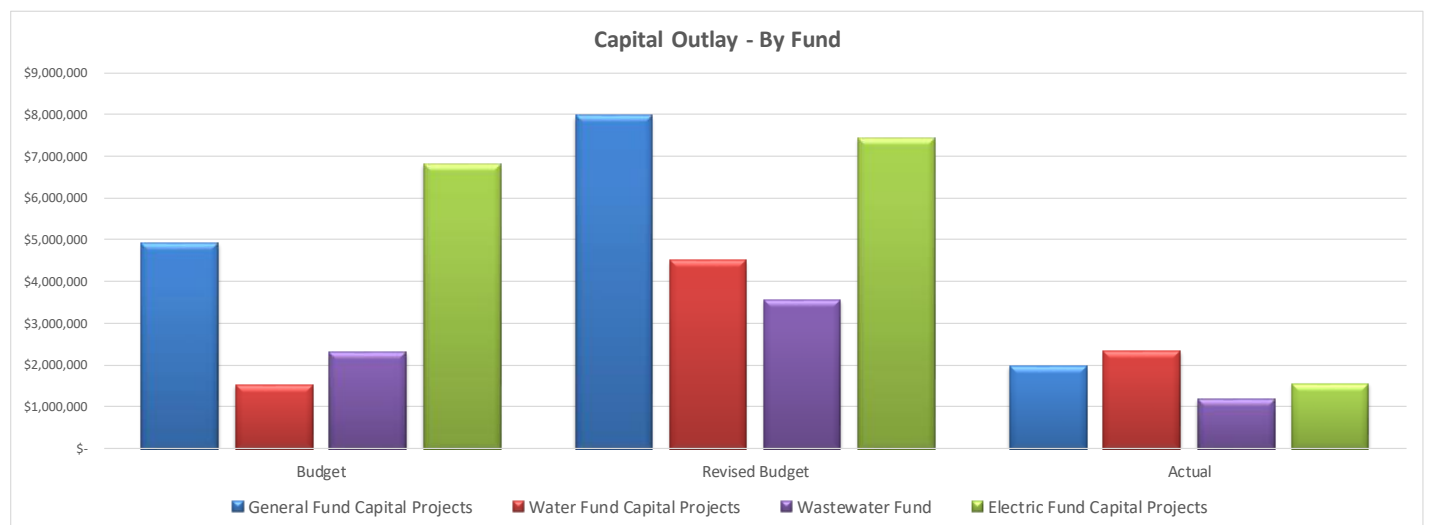
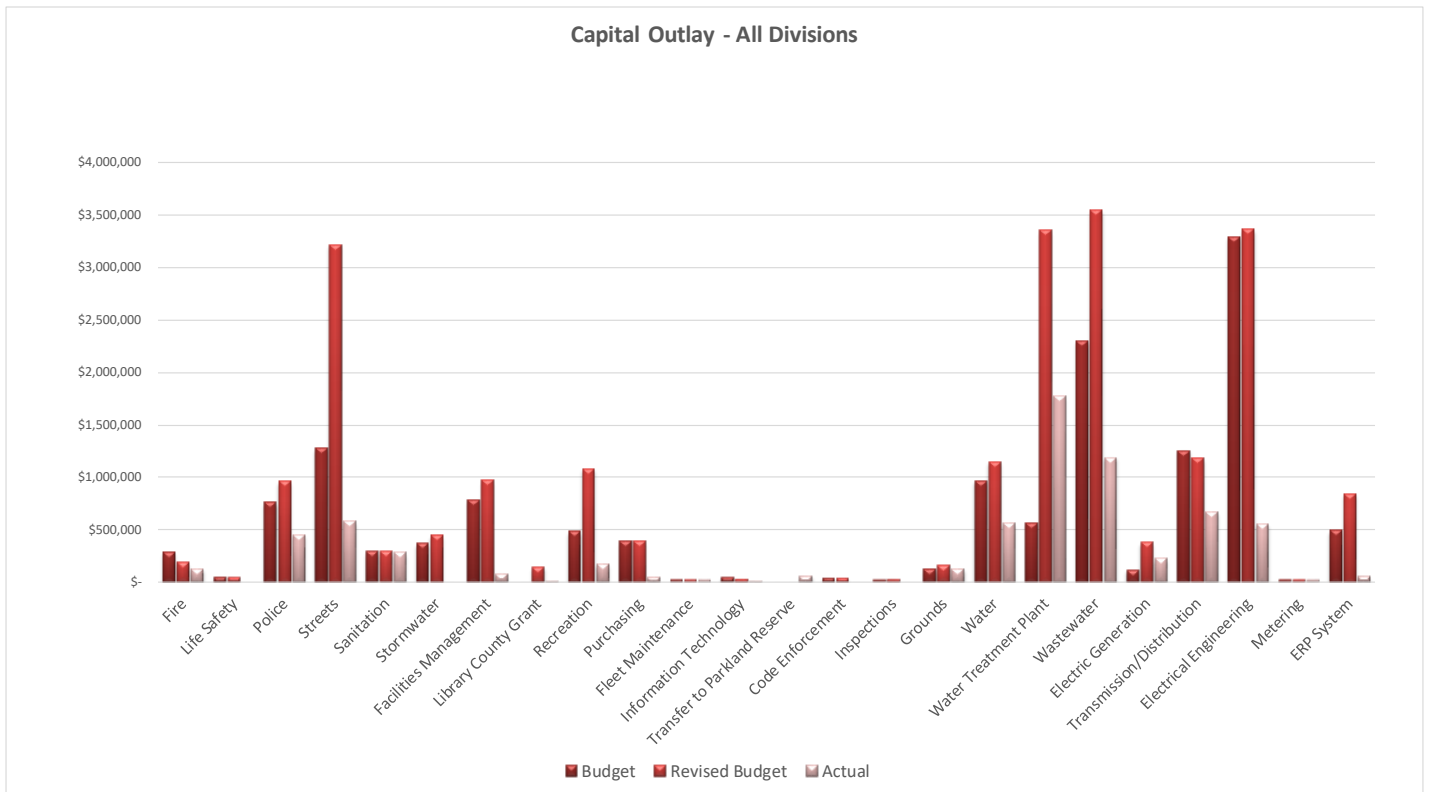
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Transmission/Distribution	\$ 3,802,800	\$ 3,802,800	\$ 2,689,561	71%
Electrical Engineering	1,372,900	1,372,900	938,678	68%
Administration	615,500	573,100	409,051	71%
Meter Reading	401,900	444,300	329,421	74%
Systems Operations	853,100	853,100	538,925	63%
	<u>\$ 7,046,200</u>	<u>\$ 7,046,200</u>	<u>\$ 4,905,636</u>	<u>70%</u>

**Water Division % of Budget****Wastewater Division % of Budget****Electric Division % of Budget**

**City of Dover**  
**Capital Outlay Summary (All Funds)**  
**Fiscal Year to Date (April 2020)**

<u>General Fund</u>	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Fire	\$ 281,100	\$ 185,500	\$ 128,336	69%
Life Safety	48,900	43,400	-	0%
Police	753,900	954,700	451,339	47%
Streets	1,266,500	3,211,400	578,405	18%
Sanitation	287,200	287,200	277,578	97%
Stormwater	365,000	442,200	-	0%
Facilities Management	784,000	970,400	82,534	9%
Library County Grant	-	142,300	12,500	9%
Recreation	476,000	1,073,600	173,639	16%
Purchasing	390,000	390,000	50,000	13%
Fleet Maintenance	21,600	21,000	18,599	89%
Information Technology	45,600	28,300	6,189	22%
Transfer to Parkland Reserve	-	-	57,271	0%
Code Enforcement	37,200	37,800	-	0%
Inspections	18,600	24,100	-	0%
Grounds	128,400	154,200	129,009	84%
<b>General Fund Capital Projects</b>	<b>\$ 4,904,000</b>	<b>\$ 7,966,100</b>	<b>\$ 1,965,399</b>	<b>25%</b>
<u>Water Fund</u>				
Water	\$ 960,400	\$ 1,142,400	\$ 553,440	48%
Water Treatment Plant	559,700	3,355,200	1,771,951	53%
<b>Water Fund Capital Projects</b>	<b>\$ 1,520,100</b>	<b>\$ 4,497,600</b>	<b>\$ 2,325,391</b>	<b>52%</b>
<u>Wastewater Fund</u>				
Wastewater	2,302,600	3,544,100	1,182,984	33%
<b>Wastewater Fund Capital Projects</b>	<b>\$ 2,302,600</b>	<b>\$ 3,544,100</b>	<b>\$ 1,182,984</b>	<b>33%</b>
<u>Electric Fund</u>				
Electric Generation	\$ 115,000	\$ 376,000	\$ 221,410	59%
Transmission/Distribution	1,255,000	1,182,000	666,884	56%
Electrical Engineering	3,293,000	3,366,000	549,886	16%
Metering	21,800	21,800	18,599	85%
ERP System	488,000	842,800	54,099	6%
Electric Administration	1,643,200	1,643,200	28,856	2%
<b>Electric Fund Capital Projects</b>	<b>\$ 6,816,000</b>	<b>\$ 7,431,800</b>	<b>\$ 1,539,733</b>	<b>21%</b>
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 15,542,700</b>	<b>\$ 23,439,600</b>	<b>\$ 7,013,507</b>	<b>30%</b>





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