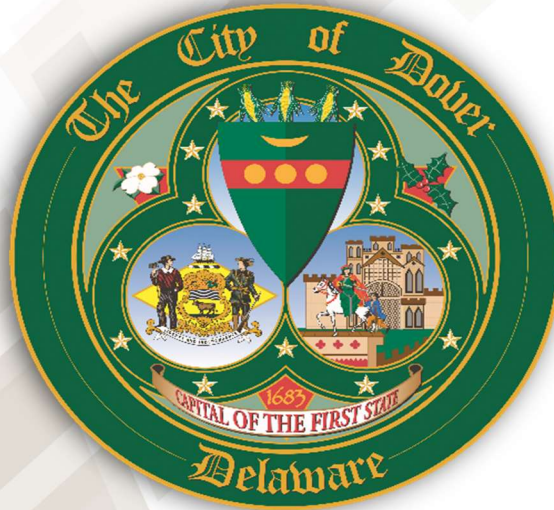


# *City of Dover*



## *Finance Department*

# *MONTHLY REPORT*

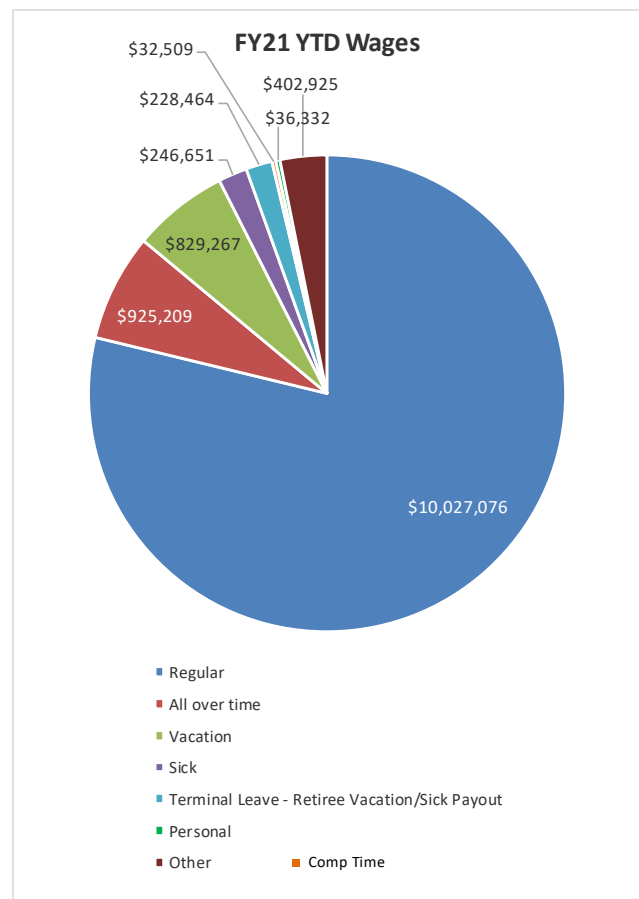
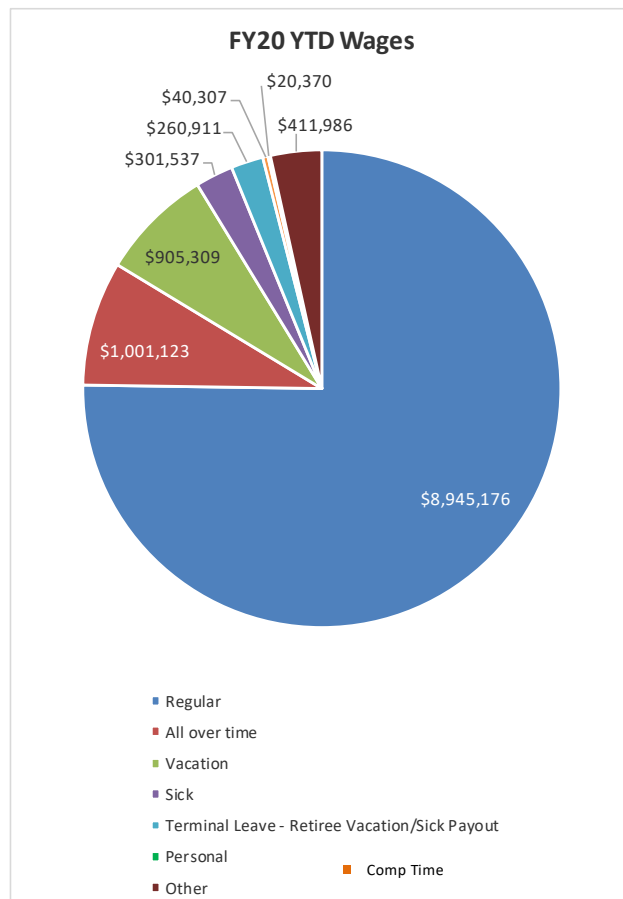
## *December 2020*

***PLEASE NOTE – THIS REPORT PROVIDES TOP LINE INFORMATION ON THE OPERATING FUNDS. IF YOU WOULD LIKE ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT THE FINANCE DEPARTMENT.***

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**CITY OF DOVER**  
**ACTIVITY REPORTS**  
**December 2020**  
**FINANCE DEPARTMENT ACTIVITY LEVELS**

	FY20 YTD	FY21 YTD
<b>BANK TRENDS</b>		
Number of Deposits Made (Hand, ACH & Wire, Lockbox)	3,768	3,138
Total Amount of All Deposits	\$ 94,902,452	\$ 101,607,808
<b>Other Activity</b>		
Number of Pay Periods	13	14
Number of Payroll Checks & Direct Deposits Issued	5,122	5,414
Number of Pension Checks Issued	1,548	1,568
Total Pension Benefits Paid - Defined Benefit Plan	\$ 2,806,985	\$ 2,884,273
<b>ACCOUNTS PAYABLE</b>		
Number of Check Vouchers	3,327	3,069
Number of EFT Vouchers	1,437	1,416
Vouchers Dollar Amount Disbursed	\$ 37,788,244	\$ 35,239,950



**City of Dover**  
**General Fund Summary**  
**Fiscal Year to Date (December 2020)**

**Revenues**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Property & Transfer Taxes	\$ 16,319,300	\$ 16,319,300	\$ 15,410,535	94%
Program Revenues	10,312,800	10,312,800	4,875,554	47%
Utility Transfers	11,000,000	11,000,000	5,500,001	50%
Grants	778,500	778,500	497,871	64%
Interfund Services	5,592,700	5,592,700	2,209,969	40%
All Other <sup>1</sup>	920,000	920,000	284,821	31%
	<u>\$ 44,923,300</u>	<u>\$ 44,923,300</u>	<u>\$ 28,778,751</u>	<u>64%</u>

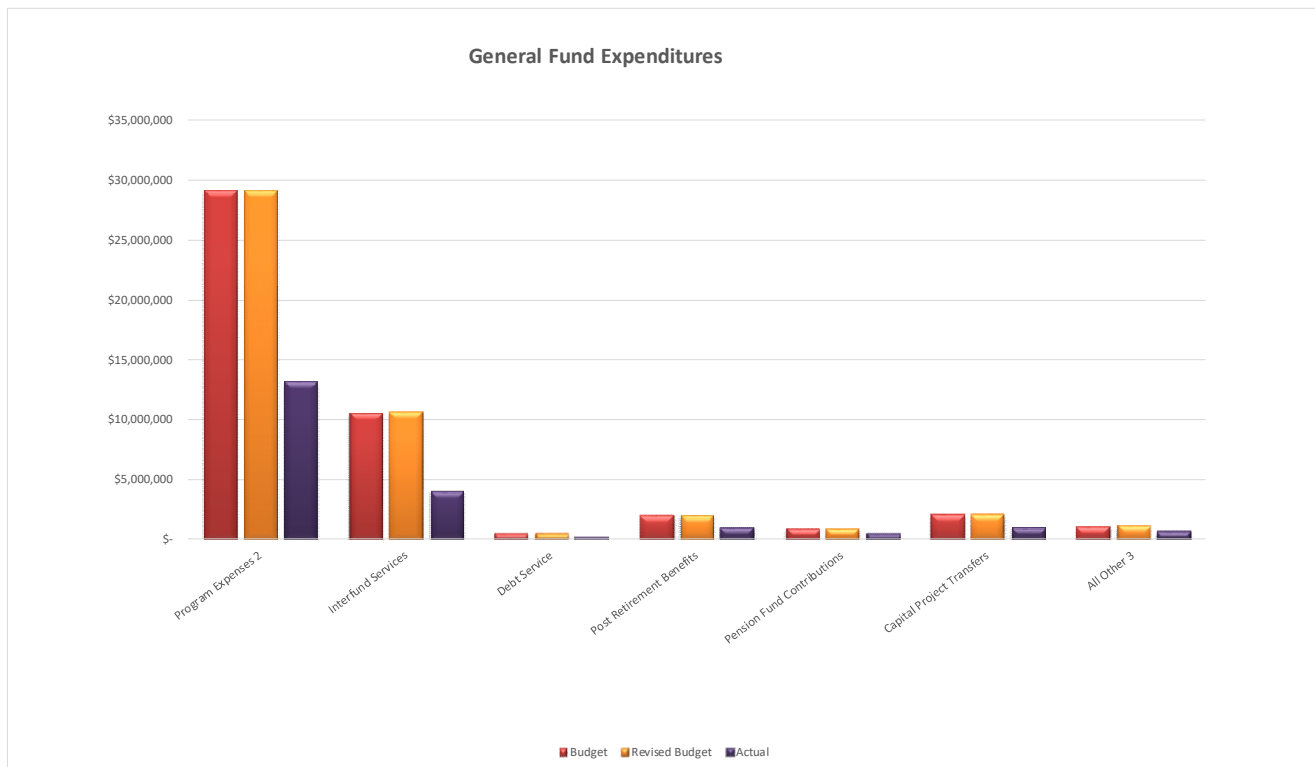
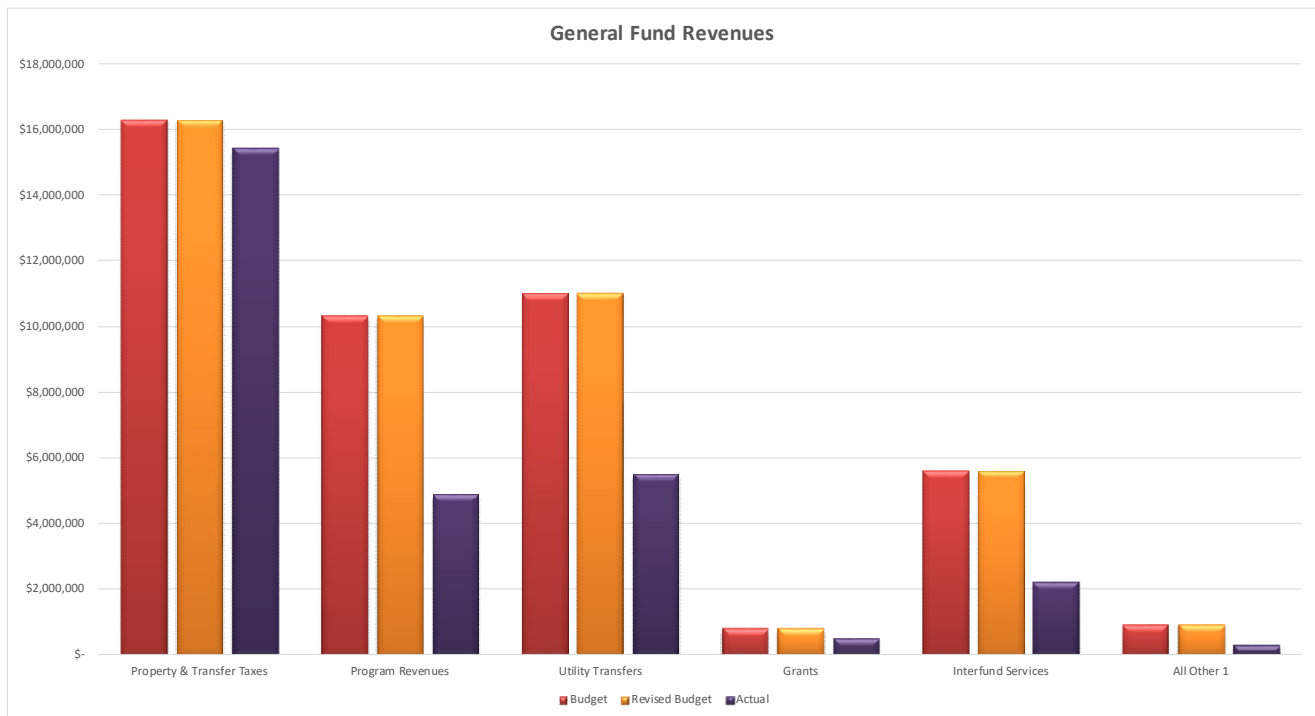
**Expenditures**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses <sup>2</sup>	\$ 29,235,400	\$ 29,214,325	\$ 13,188,442	45%
Interfund Services	10,622,300	10,643,375	4,081,170	38%
Debt Service	462,200	462,200	232,293	50%
Post Retirement Benefits	2,045,400	2,045,400	1,022,700	50%
Pension Fund Contributions	935,100	935,100	468,198	50%
Capital Project Transfers	2,078,100	2,078,100	1,039,050	50%
All Other <sup>3</sup>	1,117,000	1,192,000	684,820	57%
	<u>\$ 46,495,500</u>	<u>\$ 46,570,500</u>	<u>\$ 20,716,674</u>	<u>44%</u>

<sup>1</sup> Includes Cable Franchise Revenue, Miscellaneous Receipts, Garrison Farm Rent, Sale of Assets, Return Check Fees, Fund Interest Income, Investment Manager Cost and Transfer in Other Reserves

<sup>2</sup> Includes Stormwater Account

<sup>3</sup> Includes Misc. Grant Exp., Bank and CC Fees, Street Lights Expense, DDP Contribution, Bond Issue Costs, Trf to Cable Franchise Reserve and Trf to Uncollectible Reserve



**City of Dover**  
**Water Fund Summary**  
**Fiscal Year to Date (December 2020)**

**Revenues**

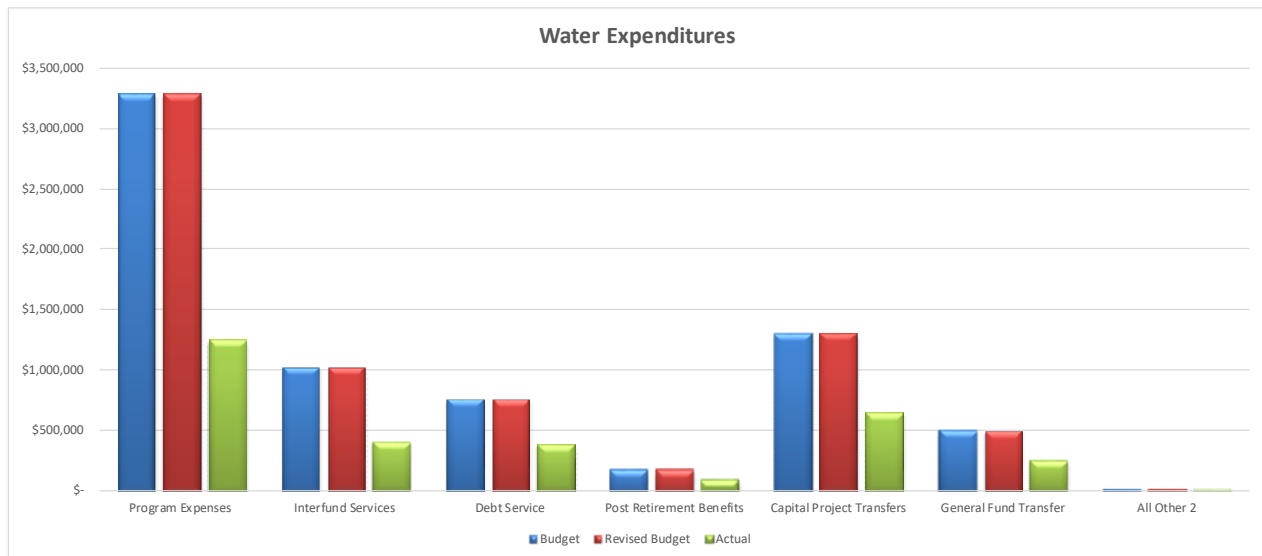
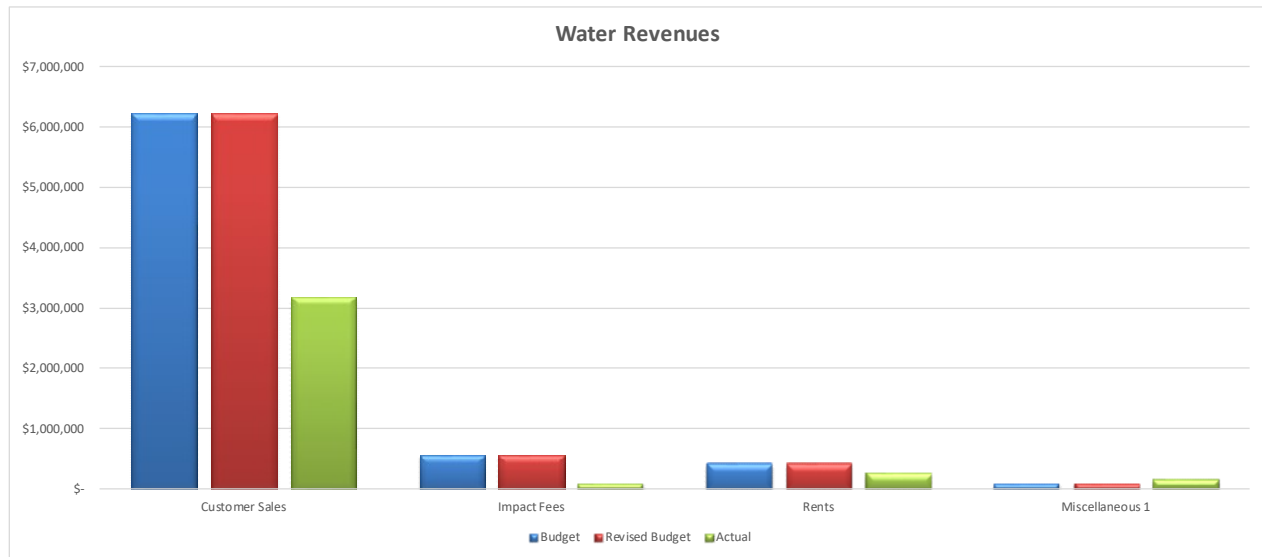
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 6,231,700	\$ 6,231,700	\$ 3,175,202	51%
Impact Fees	570,000	570,000	98,249	17%
Rents	420,100	420,100	259,939	62%
Miscellaneous <sup>1</sup>	101,800	101,800	164,372	161%
	<u>\$ 7,323,600</u>	<u>\$ 7,323,600</u>	<u>\$ 3,697,762</u>	<u>50%</u>

**Expenditures**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 3,289,200	\$ 3,289,200	\$ 1,253,163	38%
Interfund Services	1,028,800	1,028,800	402,198	39%
Debt Service	762,800	762,800	389,259	51%
Post Retirement Benefits	176,900	176,900	88,451	50%
Capital Project Transfers	1,300,000	1,300,000	650,000	50%
General Fund Transfer	500,000	500,000	250,001	50%
All Other <sup>2</sup>	20,000	20,000	8,474	42%
	<u>\$ 7,077,700</u>	<u>\$ 7,077,700</u>	<u>\$ 3,041,546</u>	<u>43%</u>

<sup>1</sup> Includes Interest Earnings and Miscellaneous Income

<sup>2</sup> Includes Bank & CC Fees



**City of Dover**  
**Wastewater Fund Summary**  
**Fiscal Year to Date (December 2020)**

**Revenues**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 9,783,000	\$ 9,783,000	\$ 4,970,778	51%
Impact Fees	480,000	480,000	84,857	18%
Miscellaneous <sup>1</sup>	21,300	21,300	6,205	29%
	<u>\$ 10,284,300</u>	<u>\$ 10,284,300</u>	<u>\$ 5,061,841</u>	<u>49%</u>

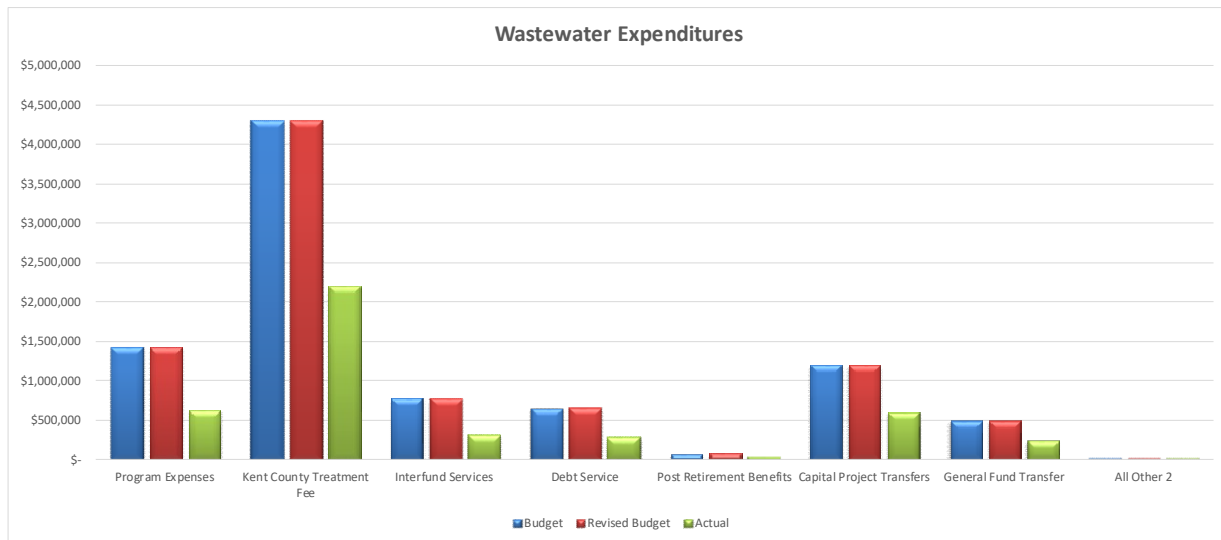
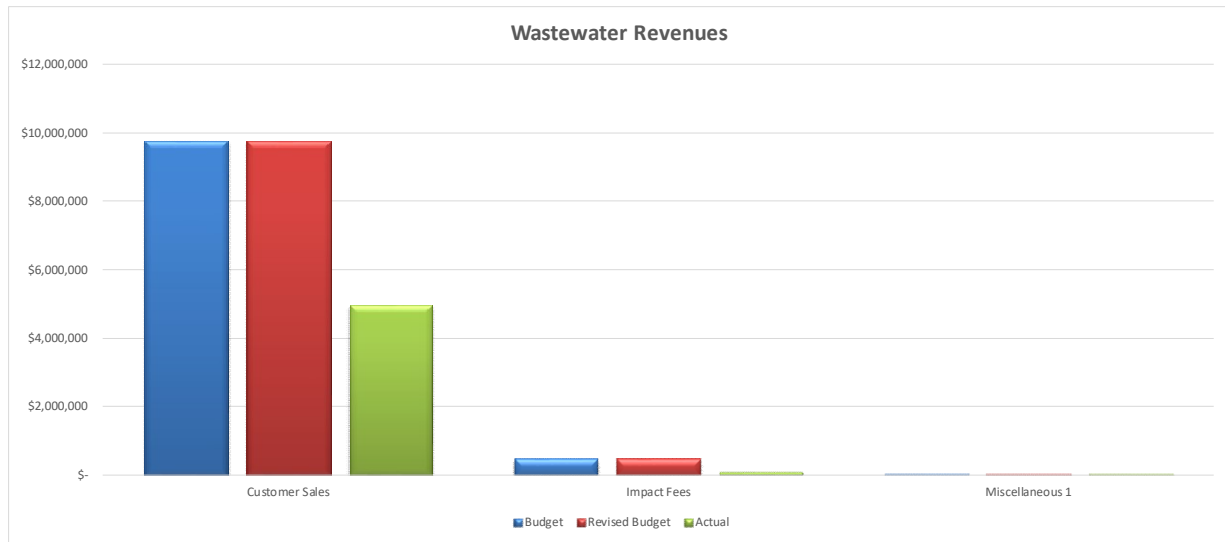
**Expenditures**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 1,432,500	\$ 1,432,500	\$ 625,687	44%
Kent County Treatment Fee	4,302,900	4,302,900	2,198,910	51%
Interfund Services	779,600	779,600	310,583	40%
Debt Service	659,900	659,900	284,440	43%
Post Retirement Benefits	81,500	81,500	40,751	50%
Capital Project Transfers	1,200,000	1,200,000	600,000	50%
General Fund Transfer	500,000	500,000	250,001	50%
All Other <sup>2</sup>	10,000	10,000	7,132	71%
	<u>\$ 8,966,400</u>	<u>\$ 8,966,400</u>	<u>\$ 4,317,504</u>	<u>48%</u>

<sup>1</sup> Includes Interest Earnings, Miscellaneous Income, and Wastewater Penalties

<sup>2</sup> Includes Bank & CC Fees and Bond Issuance Cost





**City of Dover**  
**Electric Fund Summary**  
**Fiscal Year to Date (December 2020)**

<b>Revenues</b>				
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 81,662,500	\$ 81,662,500	\$ 41,290,762	51%
Distribution of Earnings	(5,246,100)	(5,246,100)	(2,645,219)	50%
All Other <sup>1</sup>	3,424,400	3,424,400	352,264	10%
	<u>\$ 79,840,800</u>	<u>\$ 79,840,800</u>	<u>\$ 38,997,806</u>	<u>49%</u>

<b>Expenditures</b>				
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Power Supply & Generation	\$ 46,084,100	\$ 46,084,100	\$ 17,590,153	38%
Electric Operating Div. Exp.	7,345,800	7,345,800	3,064,319	42%
Interfund Services	3,784,300	3,784,300	1,497,189	40%
Debt Service	1,378,600	1,378,600	690,530	50%
Post Retirement Benefits	789,600	789,600	394,800	50%
Capital Project Transfers	6,000,000	6,000,000	3,000,000	50%
General Fund Transfer	10,000,000	10,000,000	4,999,999	50%
Rate Stabilization Reserve	2,000,000	2,000,000	-	0%
All Other <sup>2</sup>	2,023,400	2,023,400	1,188,312	59%
	<u>\$ 79,405,800</u>	<u>\$ 79,405,800</u>	<u>\$ 32,425,301</u>	<u>41%</u>

<sup>1</sup> Includes Rental Revenue, Miscellaneous Service Revenue, Interest Income, Penalties, General Service Billing Received from Uncollectible, and Green Energy Charge

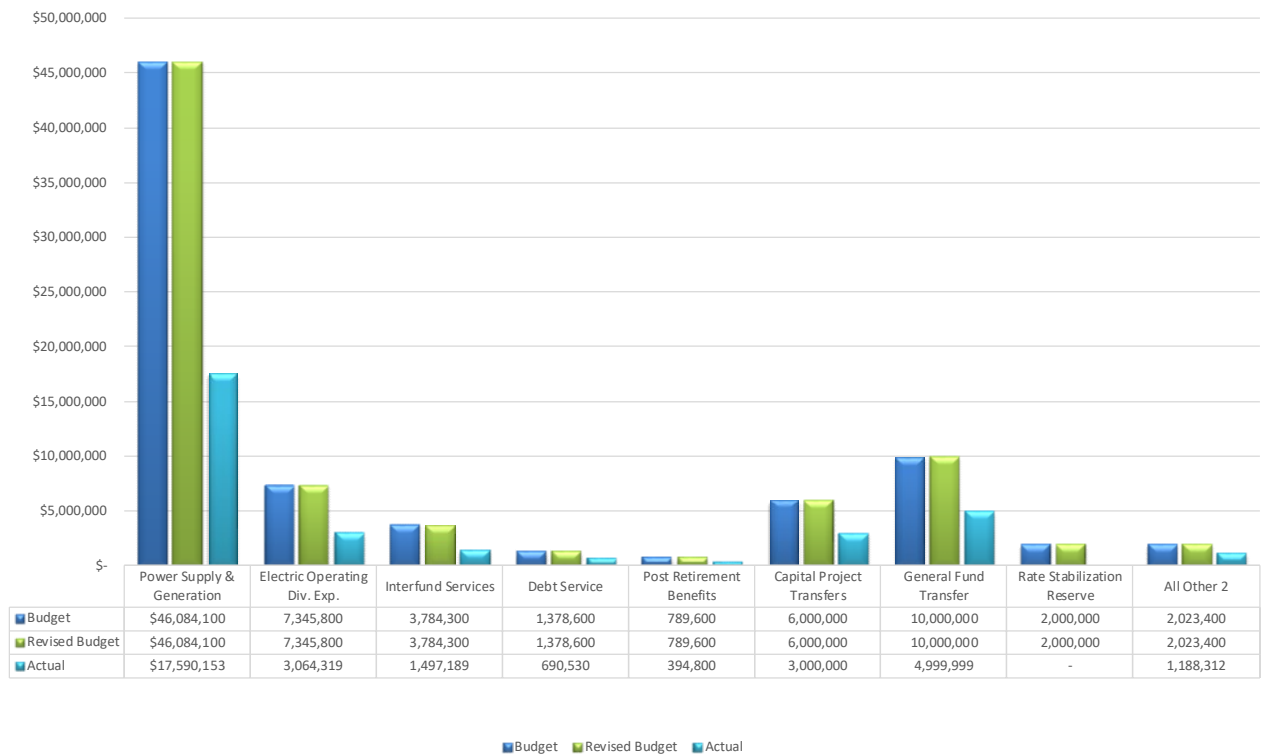
<sup>2</sup> Includes Utility Tax, Interest on Deposits, Green Energy, A/R Write-offs, and Bank & CC Fees, and Transfer to Other Reserve.

<u>Megawatt Hours Sold &amp; Purchased</u>	<u>Budget</u>	<u>Rev. Budget</u>	<u>Actual</u>
Sales to Customers MWh (excl. Street Light MWh)	749,446	749,446	411,934
Sales per MWh	\$100.30	\$100.30	\$92.37
Purchased/Generated MWh	779,796	779,796	394,037
All In MWh Supply & Generation	\$59.10	\$59.10	\$44.64

### Electric Fund - Revenues



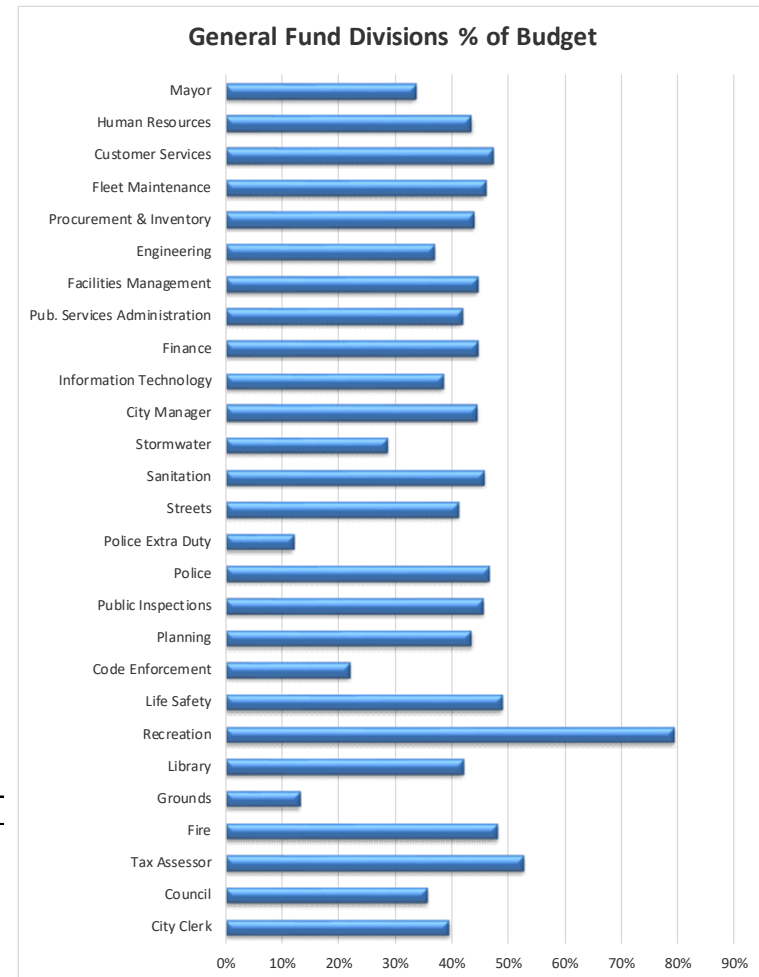
### Electric Fund - Expenditures



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**City of Dover**  
**Division Expense Summary (General Fund)**  
**Fiscal Year to Date (December 2020)**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
City Clerk	\$ 508,400	\$ 511,891	\$ 201,724	39%
Council	156,600	156,600	55,502	35%
Tax Assessor	245,900	238,400	125,115	52%
Fire	769,900	769,900	368,847	48%
Grounds	1,456,600	1,456,600	187,347	13%
Library	1,822,700	1,822,700	760,729	42%
Recreation	1,129,700	1,129,700	894,128	79%
Life Safety	432,700	432,700	210,640	49%
Code Enforcement	815,000	815,000	176,838	22%
Planning	663,200	663,200	287,368	43%
Public Inspections	595,300	595,300	269,995	45%
Police	17,819,900	17,819,900	8,277,785	46%
Police Extra Duty	750,000	750,000	88,338	12%
Streets	699,700	699,300	285,977	41%
Sanitation	2,506,800	2,502,425	1,140,265	46%
Stormwater	785,900	681,300	193,922	28%
City Manager	1,044,800	1,039,800	459,218	44%
Information Technology	912,800	912,800	349,344	38%
Finance	992,700	992,700	440,194	44%
Pub. Services Administration	594,600	603,800	250,746	42%
Facilities Management	655,800	655,800	290,771	44%
Engineering	198,700	294,500	108,494	37%
Procurement & Inventory	715,900	730,284	319,787	44%
Fleet Maintenance	930,600	924,600	423,178	46%
Customer Services	1,107,600	1,107,600	521,426	47%
Human Resources	524,200	529,200	228,847	43%
Mayor	221,700	221,700	74,308	34%
	<b>\$ 39,057,700</b>	<b>\$ 39,057,700</b>	<b>\$ 16,990,834</b>	<b>44%</b>



**City of Dover**  
**Utilities Expenditure Summary**  
**Fiscal Year to Date (December 2020)**

**Water Division**

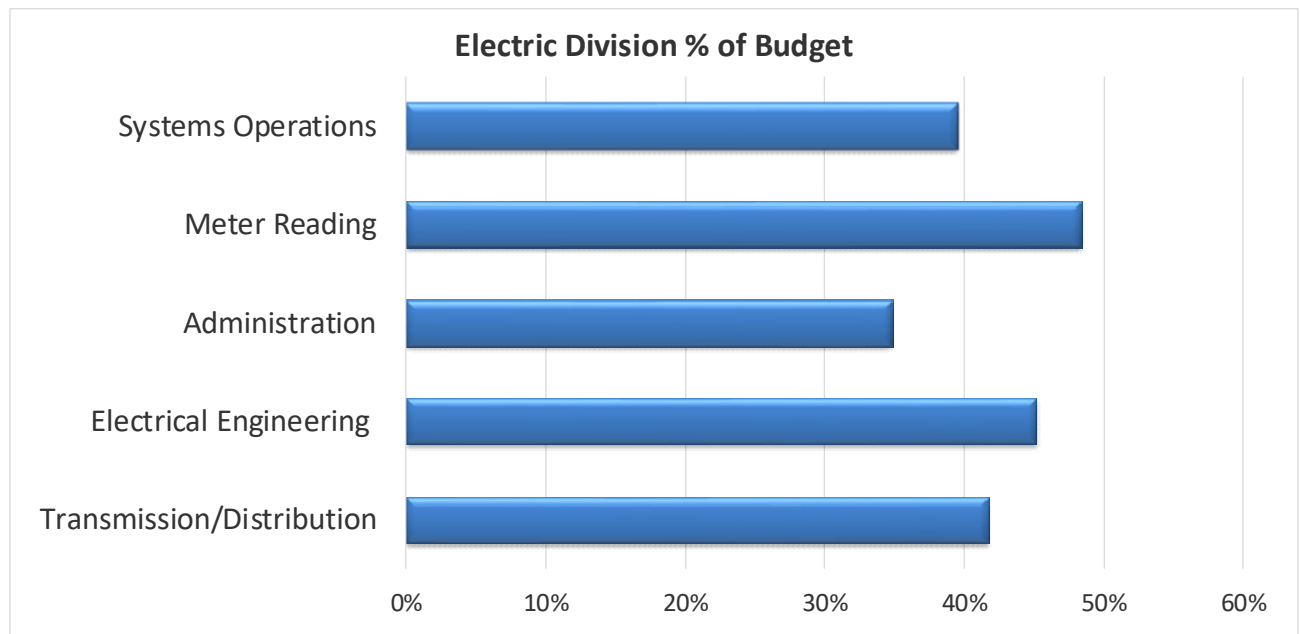
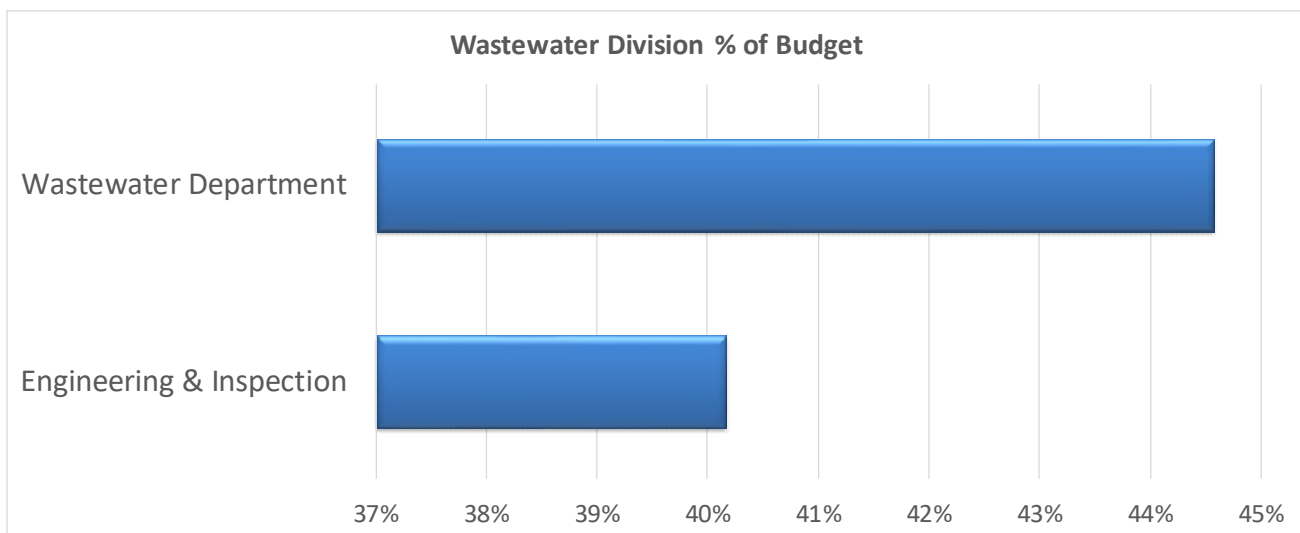
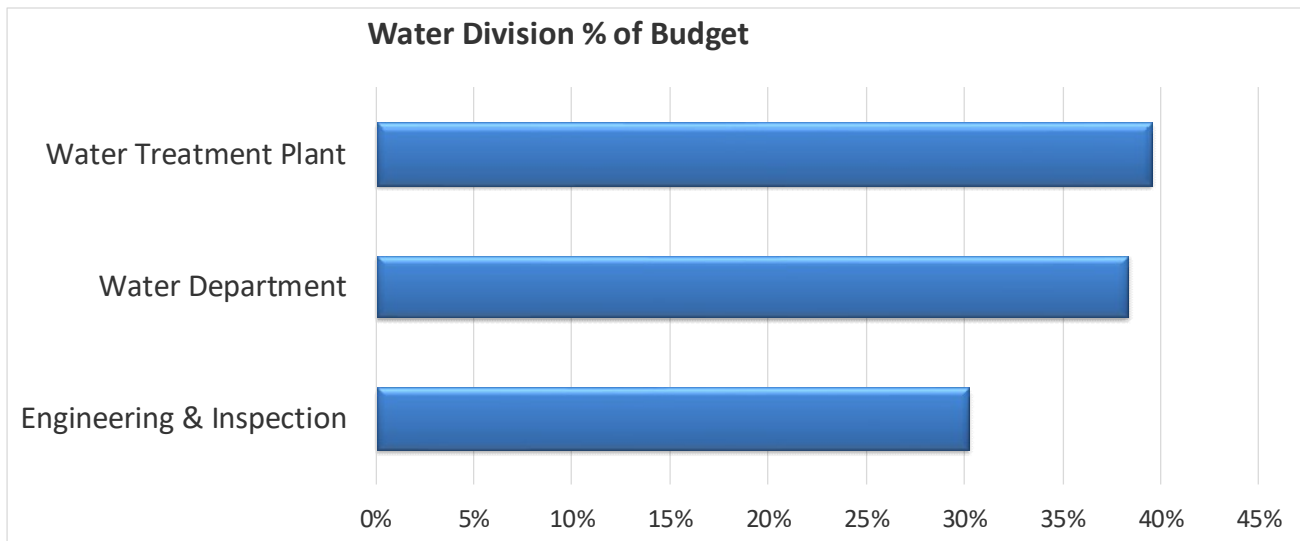
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 397,800	\$ 397,800	\$ 120,045	30%
Water Department	669,800	669,800	256,395	38%
Water Treatment Plant	2,221,600	2,221,600	876,723	39%
	<u>\$ 3,289,200</u>	<u>\$ 3,289,200</u>	<u>\$ 1,253,163</u>	<u>38%</u>

**Wastewater Division**

	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 288,300	\$ 288,300	\$ 115,771	40%
Wastewater Department	1,144,200	1,144,200	509,916	45%
	<u>\$ 1,432,500</u>	<u>\$ 1,432,500</u>	<u>\$ 625,687</u>	<u>44%</u>

**Electric Division**

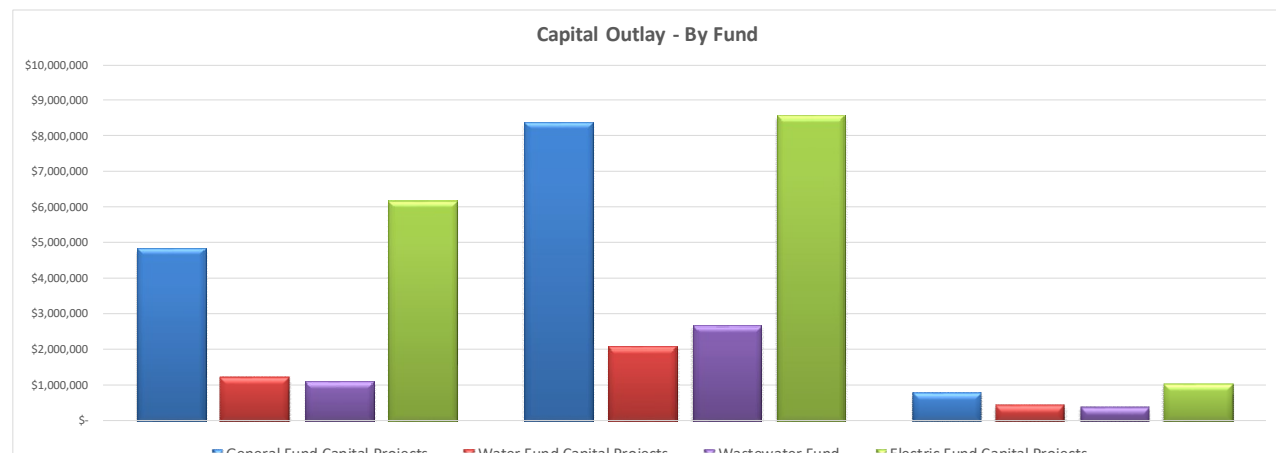
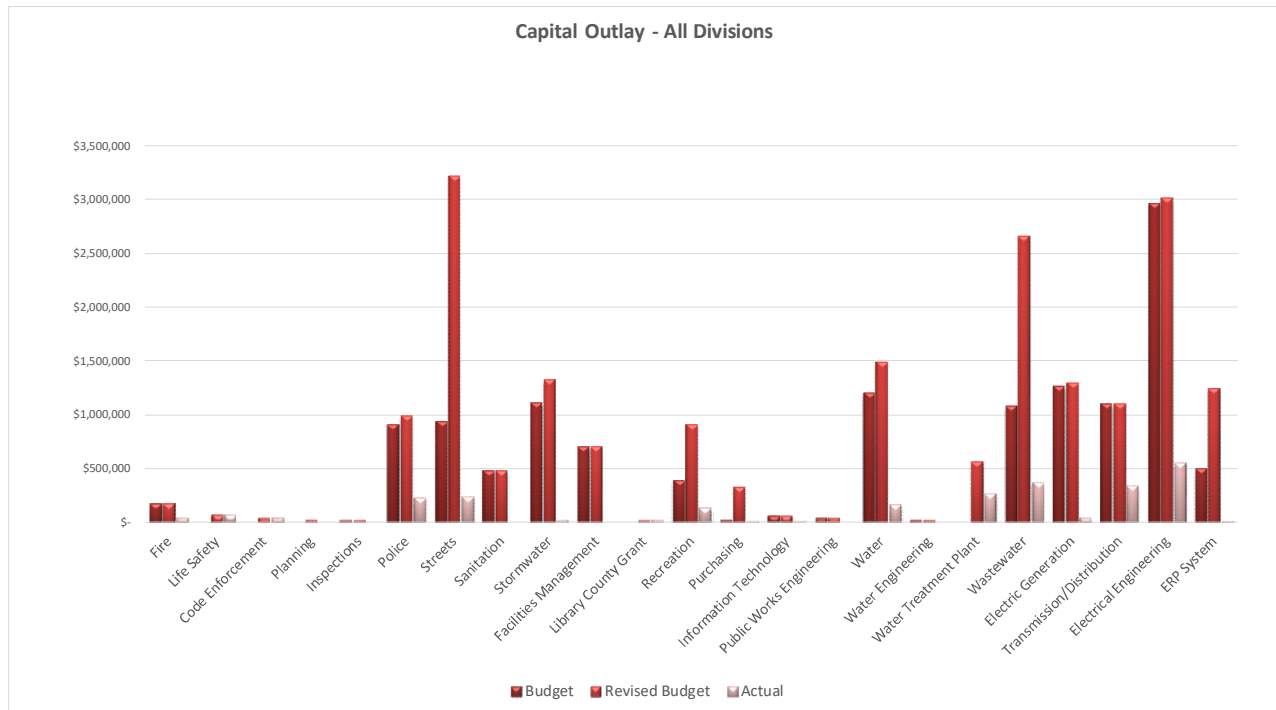
	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Transmission/Distribution	\$ 3,995,600	\$ 3,995,600	\$ 1,664,201	42%
Electrical Engineering	1,396,400	1,396,400	629,467	45%
Administration	707,400	707,400	245,532	35%
Meter Reading	375,300	375,300	181,133	48%
Systems Operations	871,100	871,100	343,985	39%
	<u>\$ 7,345,800</u>	<u>\$ 7,345,800</u>	<u>\$ 3,064,319</u>	<u>42%</u>



**City of Dover**  
**Capital Outlay Summary (All Funds)**  
**Fiscal Year to Date (December 2020)**

<u>General Fund</u>	<u>Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Fire	\$ 173,300	\$ 173,300	\$ 38,836	22%
Life Safety	-	67,500	66,591	99%
Code Enforcement	-	37,800	37,776	100%
Planning	-	20,400	-	0%
Inspections	18,600	18,600	-	0%
Police	912,400	986,800	226,066	23%
Streets	936,000	3,224,100	236,133	7%
Sanitation	475,200	475,200	-	0%
Stormwater	1,110,700	1,327,500	16,102	1%
Facilities Management	700,000	700,000	-	0%
Library County Grant	-	19,900	23,414	118%
Recreation	395,000	904,000	135,066	15%
Purchasing	25,000	325,000	1,792	1%
Information Technology	61,600	61,600	5,084	8%
Public Works Engineering	39,600	39,600	-	0%
<b>General Fund Capital Projects</b>	<b>\$ 4,847,400</b>	<b>\$ 8,381,300</b>	<b>\$ 786,860</b>	<b>9%</b>
<u>Water Fund</u>				
Water	\$ 1,205,500	\$ 1,491,900	\$ 163,169	11%
Water Engineering	20,400	20,400	-	0%
Water Treatment Plant	-	568,500	262,818	46%
<b>Water Fund Capital Projects</b>	<b>\$ 1,225,900</b>	<b>\$ 2,080,800</b>	<b>\$ 425,987</b>	<b>20%</b>
<u>Wastewater Fund</u>				
Wastewater Engineering	\$ 14,000	\$ 14,000	\$ -	0%
Wastewater	1,085,000	2,665,200	368,528	14%
<b>Wastewater Fund Capital Projects</b>	<b>\$ 1,099,000</b>	<b>\$ 2,679,200</b>	<b>\$ 368,528</b>	<b>14%</b>
<u>Electric Fund</u>				
Electric Generation	\$ 1,267,000	\$ 1,302,700	\$ 41,652	3%
Transmission/Distribution	1,100,000	1,100,000	342,238	31%
Electrical Engineering	2,968,900	3,011,300	546,614	18%
ERP System	500,000	1,244,800	14,546	1%
Electric Administration	360,000	1,925,400	74,578	4%
<b>Electric Fund Capital Projects</b>	<b>\$ 6,195,900</b>	<b>\$ 8,584,200</b>	<b>\$ 1,019,628</b>	<b>12%</b>





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