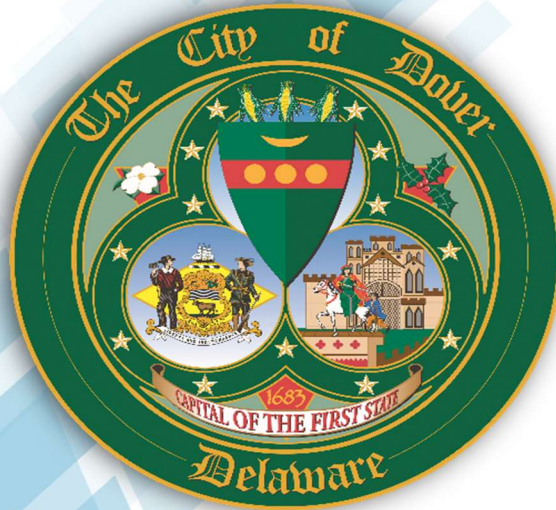


# *City of Dover*



## *Finance Department*

### *MONTHLY REPORT*

*May 2021*

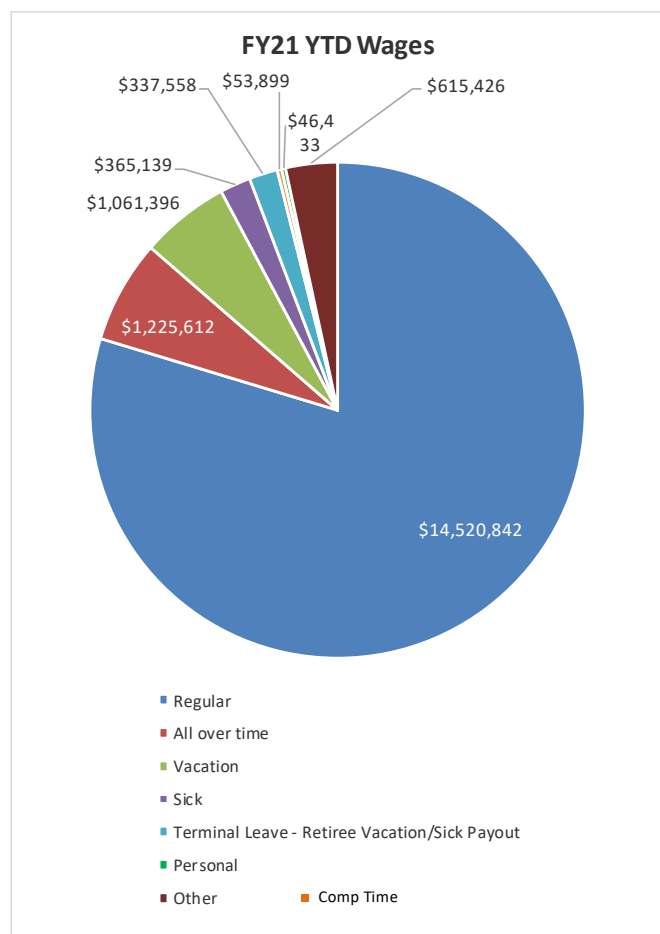
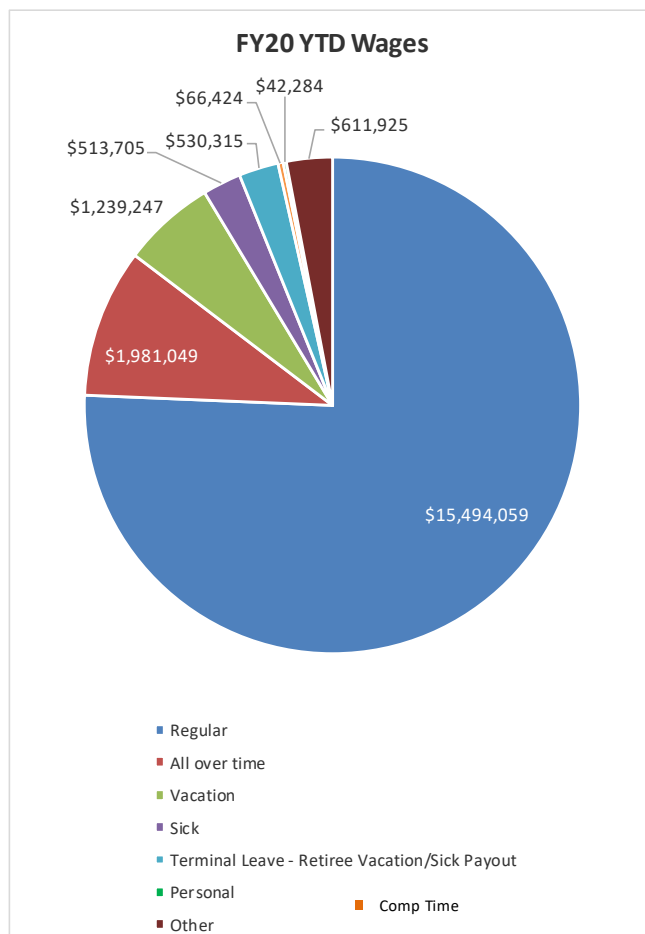
***PLEASE NOTE – THIS REPORT PROVIDES TOP LINE INFORMATION ON THE OPERATING FUNDS. IF YOU WOULD LIKE ADDITIONAL INFORMATION, PLEASE FEEL FREE TO CONTACT THE FINANCE DEPARTMENT.***

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**CITY OF DOVER**  
**ACTIVITY REPORTS**  
**May 2021**  
**FINANCE DEPARTMENT ACTIVITY LEVELS**

	FY20 YTD	FY21 YTD
<b>BANK TRENDS</b>		
Number of Deposits Made (Hand, ACH & Wire, Lockbox)	6,378	5,631
Total Amount of All Deposits	\$ 164,168,264	\$ 164,025,950
<b>Other Activity</b>		
Number of Pay Periods	24	24
Number of Payroll Checks & Direct Deposits Issued	9,424	9,233
Number of Pension Checks Issued	2,843	2,908
Total Pension Benefits Paid - Defined Benefit Plan	\$ 5,173,322	\$ 5,330,300

<b>ACCOUNTS PAYABLE</b>		
Number of Check Vouchers	5,473	5,284
Number of EFT Vouchers	2,543	2,595
Vouchers Dollar Amount Disbursed	\$ 62,784,752	\$ 61,369,619



**City of Dover**  
**General Fund Summary**  
**Fiscal Year to Date (May 2021)**

**Revenues**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Property & Transfer Taxes	\$ 16,319,300	\$ 16,319,300	\$ 17,249,533	106%
Program Revenues	10,312,800	10,312,800	8,664,205	84%
Utility Transfers	11,000,000	11,000,000	10,083,331	92%
Grants	778,500	780,774	1,223,215	157%
Interfund Services	5,592,700	5,592,700	4,124,559	74%
All Other <sup>1</sup>	920,000	995,000	730,248	73%
	<u>\$ 44,923,300</u>	<u>\$ 45,000,574</u>	<u>\$ 42,075,091</u>	<u>93%</u>

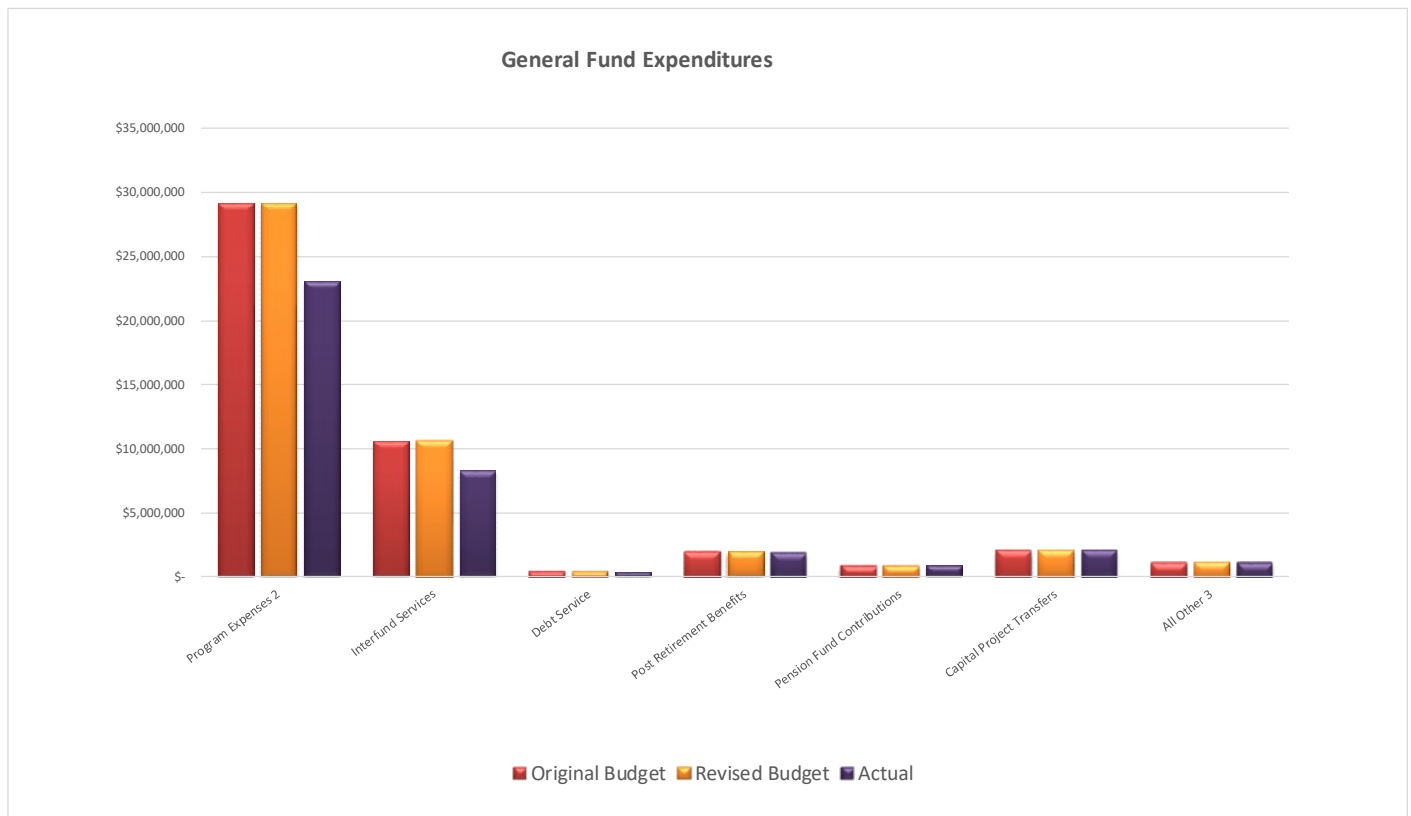
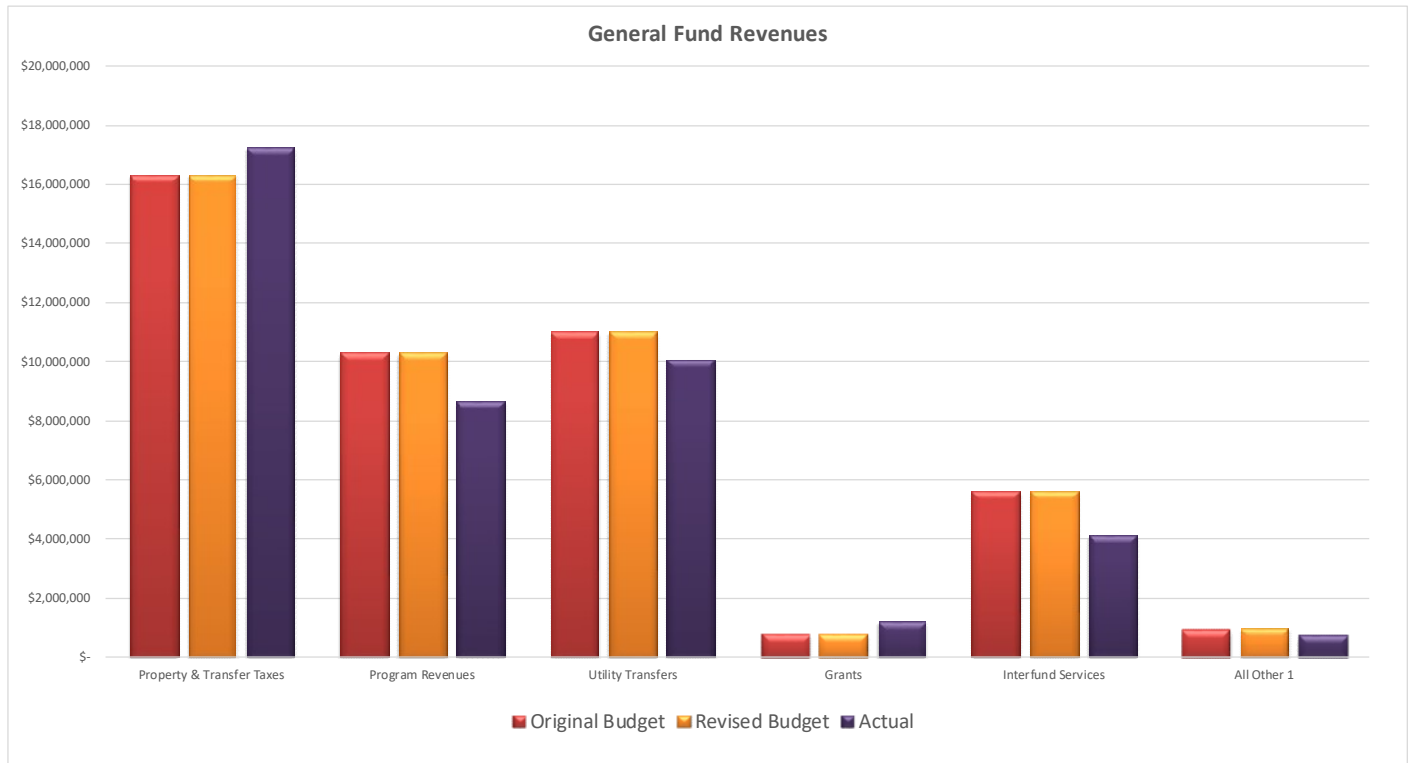
**Expenditures**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses <sup>2</sup>	\$ 29,235,400	\$ 29,212,099	\$ 23,081,899	79%
Interfund Services	10,622,300	10,642,975	8,308,710	78%
Debt Service	462,200	462,200	425,359	92%
Post Retirement Benefits	2,045,400	2,045,400	1,874,950	92%
Pension Fund Contributions	935,100	935,100	951,118	102%
Capital Project Transfers	2,078,100	2,078,100	2,078,100	100%
All Other <sup>3</sup>	1,117,000	1,192,000	1,120,875	94%
	<u>\$ 46,495,500</u>	<u>\$ 46,567,874</u>	<u>\$ 37,841,010</u>	<u>81%</u>

<sup>1</sup> Includes Cable Franchise Revenue, Miscellaneous Receipts, Garrison Farm Rent, Sale of Assets, Return Check Fees, Fund Interest Income, Investment Manager Cost and Transfer in Other Reserves

<sup>2</sup> Includes Stormwater Division

<sup>3</sup> Includes Misc. Grant Exp., Bank and CC Fees, Street Lights Expense, DDP Contribution, Bond Issue Costs, Trf to Cable Franchise Reserve and Trf to Uncollectible Reserve



**City of Dover**  
**Water Fund Summary**  
**Fiscal Year to Date (May 2021)**

**Revenues**

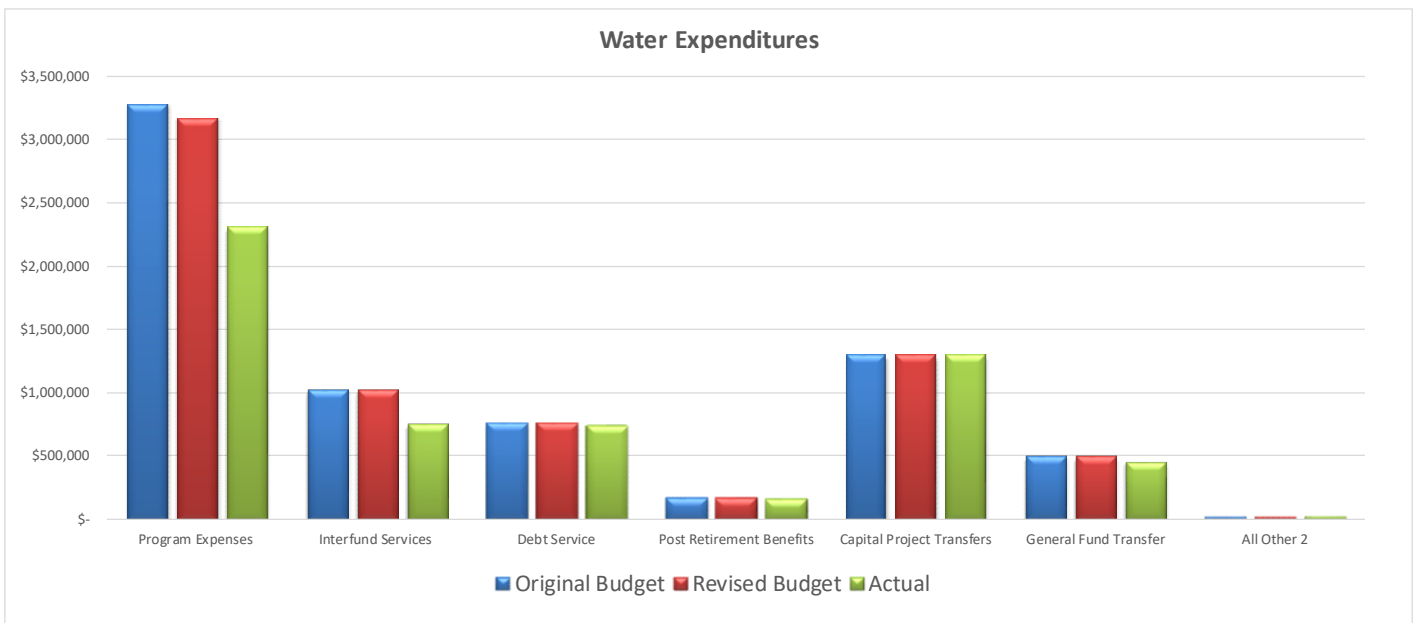
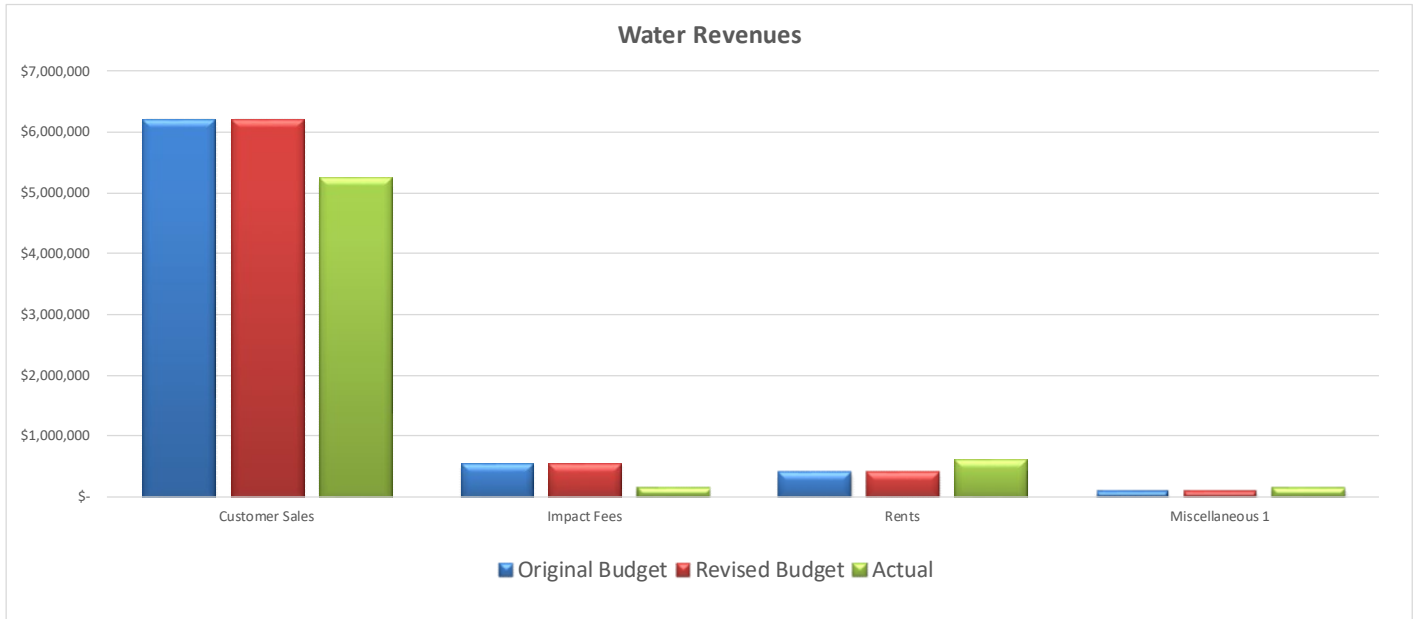
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 6,231,700	\$ 6,231,700	\$ 5,242,962	84%
Impact Fees	570,000	570,000	169,666	30%
Rents	420,100	420,100	634,995	151%
Miscellaneous <sup>1</sup>	101,800	101,800	165,640	163%
	<u>\$ 7,323,600</u>	<u>\$ 7,323,600</u>	<u>\$ 6,213,262</u>	<u>85%</u>

**Expenditures**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 3,289,200	\$ 3,177,500	\$ 2,318,639	73%
Interfund Services	1,028,800	1,028,800	754,060	73%
Debt Service	762,800	762,800	747,965	98%
Post Retirement Benefits	176,900	176,900	162,161	92%
Capital Project Transfers	1,300,000	1,300,000	1,300,000	100%
General Fund Transfer	500,000	500,000	458,334	92%
All Other <sup>2</sup>	20,000	20,000	23,169	116%
	<u>\$ 7,077,700</u>	<u>\$ 6,966,000</u>	<u>\$ 5,764,329</u>	<u>83%</u>

<sup>1</sup> Includes Interest Earnings and Miscellaneous Income

<sup>2</sup> Includes Bank & CC Fees and sale of water meters



**City of Dover**  
**Wastewater Fund Summary**  
**Fiscal Year to Date (May 2021)**

**Revenues**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 9,783,000	\$ 9,783,000	\$ 8,471,214	87%
Impact Fees	480,000	480,000	149,468	31%
Miscellaneous <sup>1</sup>	21,300	21,300	27,392	129%
	<u>\$ 10,284,300</u>	<u>\$ 10,284,300</u>	<u>\$ 8,648,074</u>	<u>84%</u>

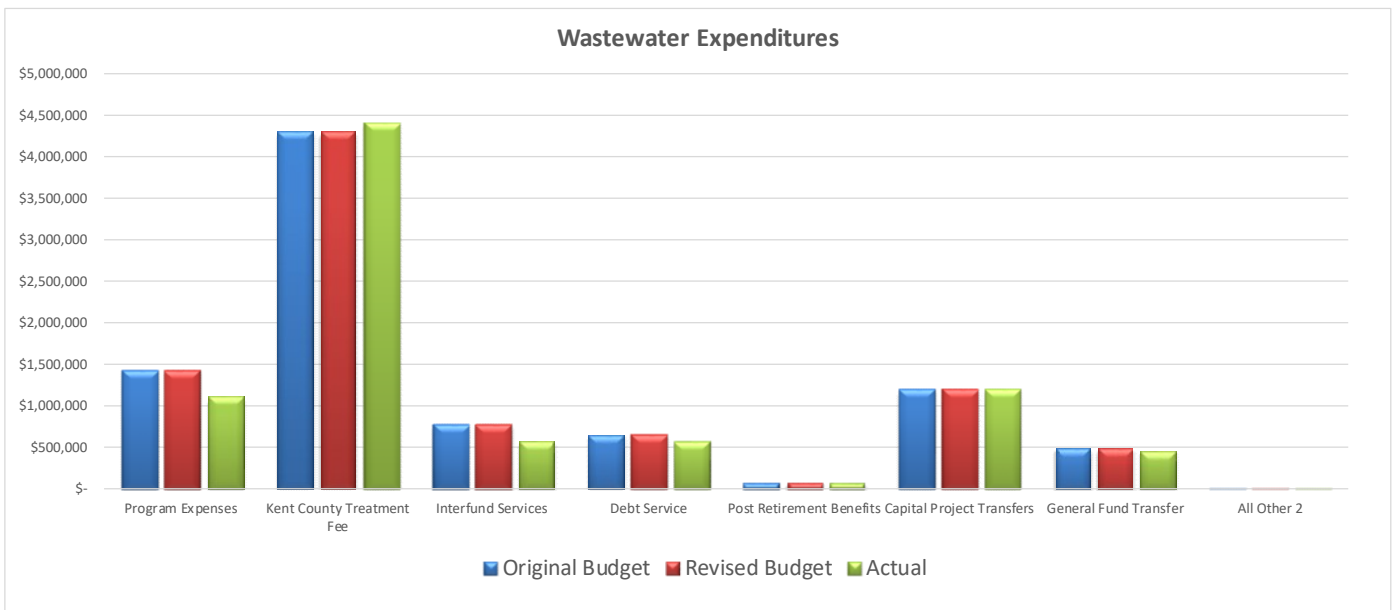
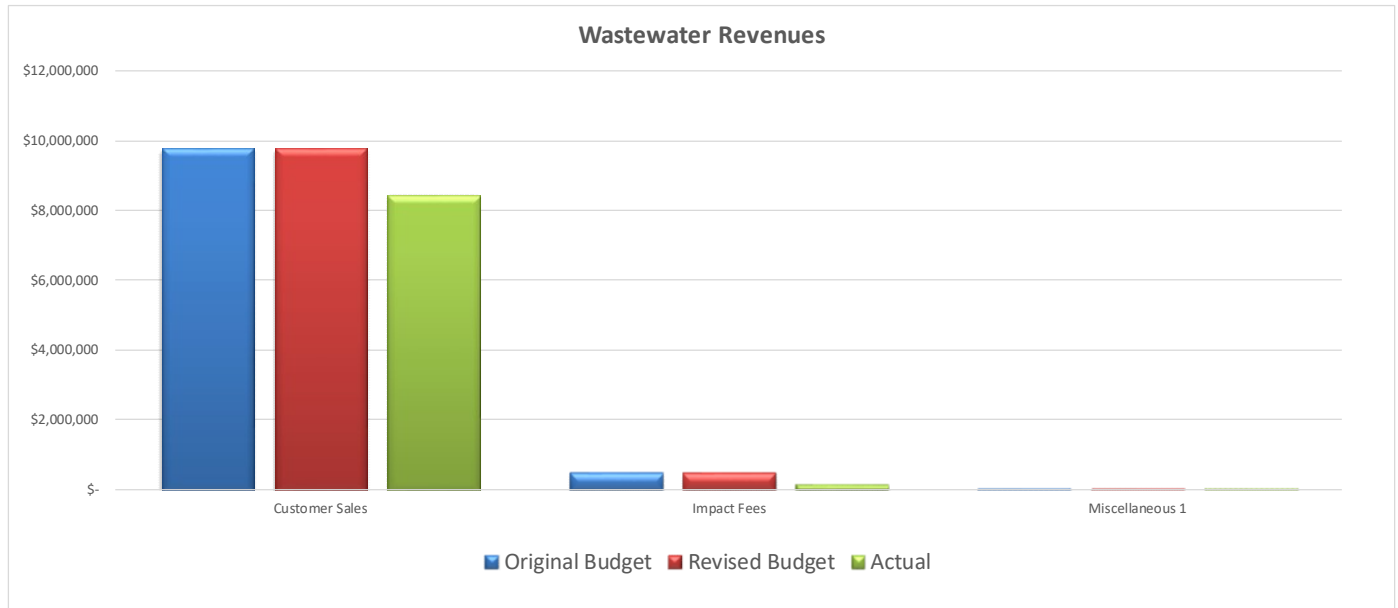
**Expenditures**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Program Expenses	\$ 1,432,500	\$ 1,432,500	\$ 1,105,384	77%
Kent County Treatment Fee	4,302,900	4,302,900	4,412,271	103%
Interfund Services	779,600	779,600	576,607	74%
Debt Service	659,900	659,900	577,324	87%
Post Retirement Benefits	81,500	81,500	74,711	92%
Capital Project Transfers	1,200,000	1,200,000	1,200,000	100%
General Fund Transfer	500,000	500,000	458,333	92%
All Other <sup>2</sup>	10,000	10,000	10,456	105%
	<u>\$ 8,966,400</u>	<u>\$ 8,966,400</u>	<u>\$ 8,415,086</u>	<u>94%</u>

<sup>1</sup> Includes Interest Earnings, Miscellaneous Income, and Wastewater Penalties

<sup>2</sup> Includes Bank & CC Fees and Bond Issuance Cost





**City of Dover**  
**Electric Fund Summary**  
**Fiscal Year to Date (May 2021)**

**Revenues**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Customer Sales	\$ 81,662,500	\$ 81,662,500	\$ 71,976,194	88%
Distribution of Earnings	(5,246,100)	(5,246,100)	(4,583,150)	87%
All Other <sup>1</sup>	3,424,400	3,424,400	2,772,557	81%
	<u>\$ 79,840,800</u>	<u>\$ 79,840,800</u>	<u>\$ 70,165,601</u>	<u>88%</u>

**Expenditures**

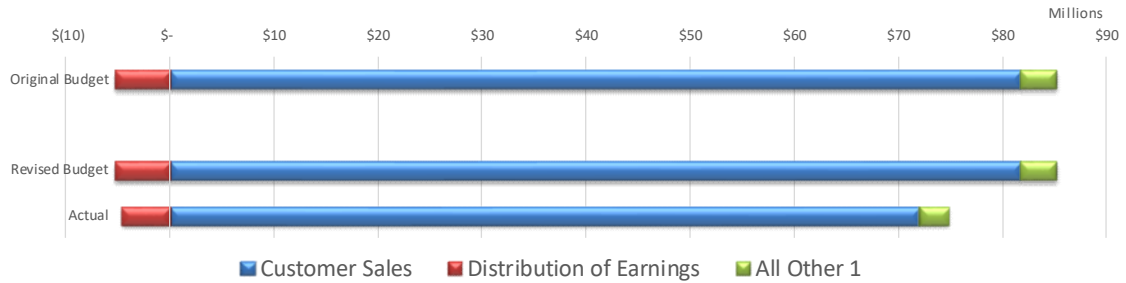
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Power Supply & Generation	\$ 46,084,100	\$ 46,084,100	\$ 32,840,486	71%
Electric Operating Div. Exp.	7,345,800	7,345,800	5,551,532	76%
Interfund Services	3,784,300	3,784,300	2,793,892	74%
Debt Service	1,378,600	1,378,600	1,264,930	92%
Post Retirement Benefits	789,600	789,600	723,800	92%
Capital Project Transfers	6,000,000	6,000,000	6,000,000	100%
General Fund Transfer	10,000,000	10,000,000	9,166,664	92%
Rate Stabilization Reserve	2,000,000	2,000,000	2,000,000	100%
All Other <sup>2</sup>	2,023,400	2,023,400	2,028,797	100%
	<u>\$ 79,405,800</u>	<u>\$ 79,405,800</u>	<u>\$ 62,370,101</u>	<u>79%</u>

<sup>1</sup> Includes Rental Revenue, Miscellaneous Service Revenue, Interest Income, Penalties, General Service Billing Received from Uncollectible, and Green Energy Charge

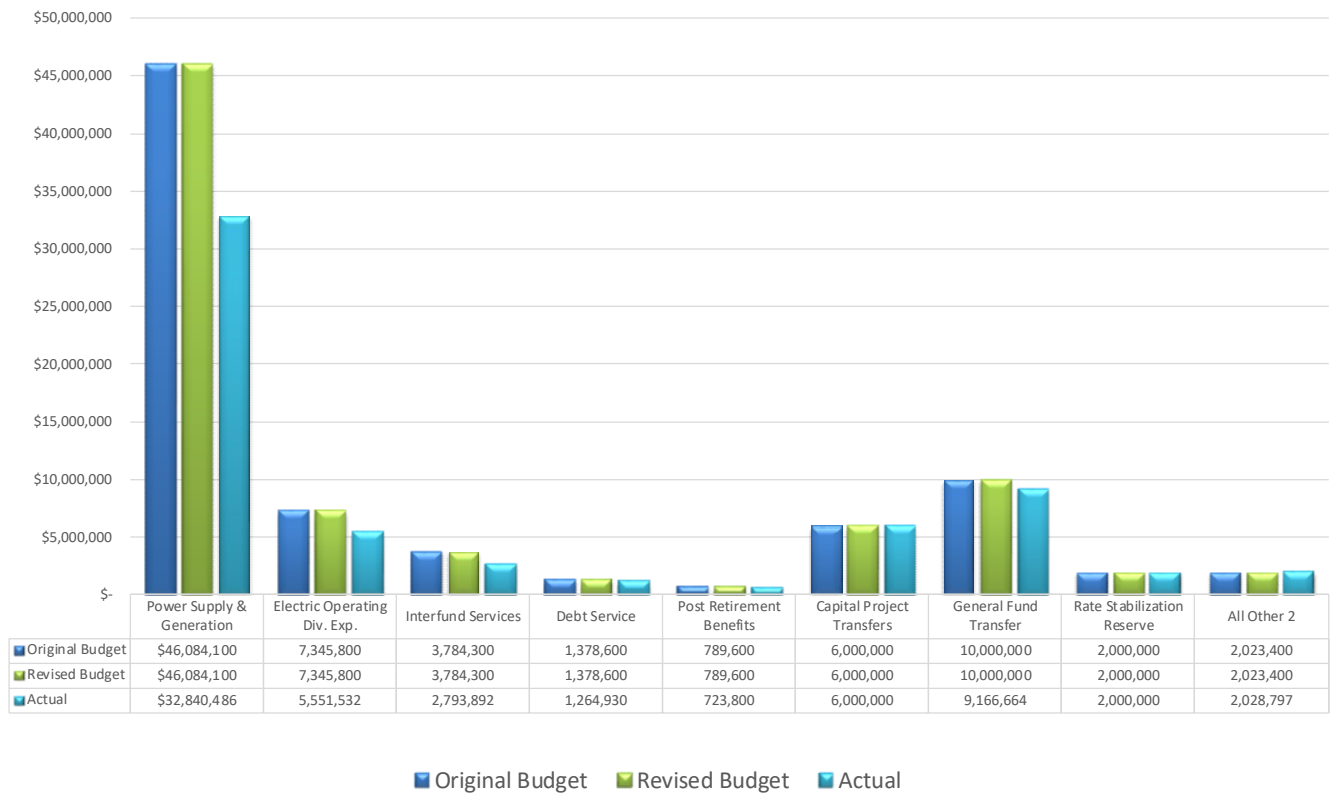
<sup>2</sup> Includes Utility Tax, Interest on Deposits, Green Energy, A/R Write-offs, and Bank & CC Fees, and Transfer to Other Reserve.

<u>Megawatt Hours Sold &amp; Purchased</u>	<u>Budget</u>	<u>Rev. Budget</u>	<u>Actual</u>
Sales to Customers MWh (excl. Street Light MWh)	749,446	749,446	658,134
Sales per MWh	\$100.30	\$100.30	\$100.82
Purchased/Generated MWh	779,796	779,796	683,016
All In MWh Supply & Generation	\$59.10	\$59.10	\$48.08

### Electric Fund - Revenues



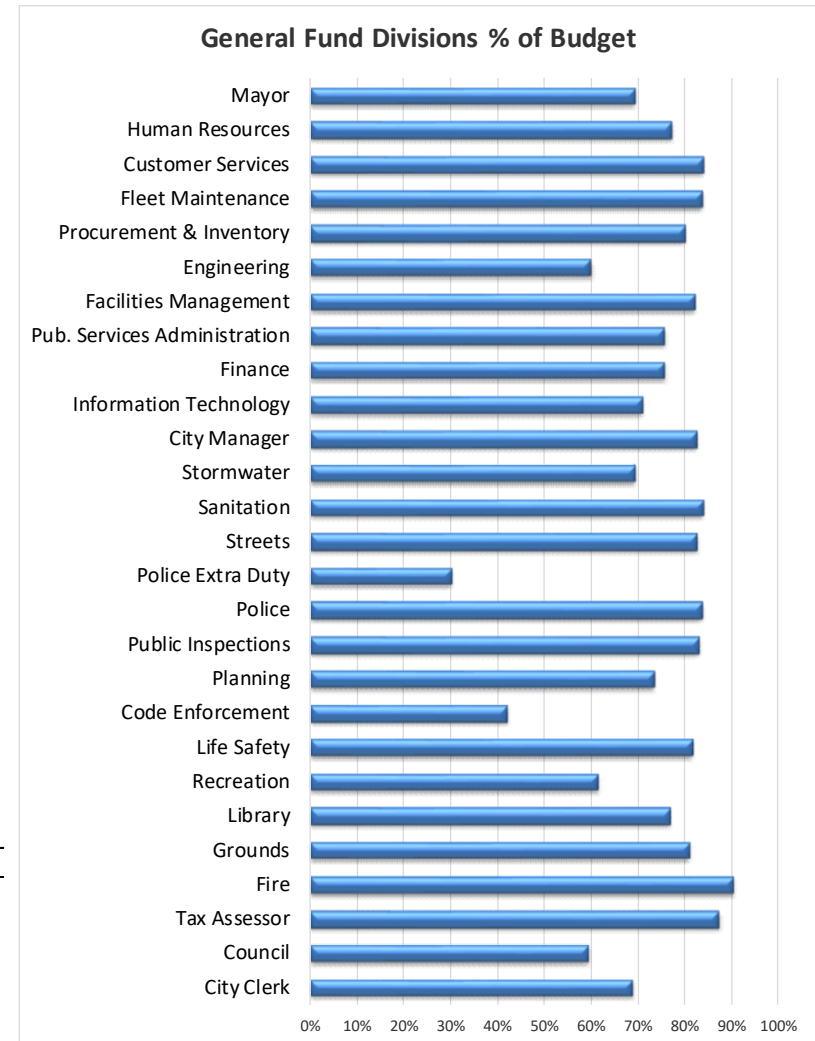
### Electric Fund - Expenditures



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**City of Dover**  
**Division Expense Summary (General Fund)**  
**Fiscal Year to Date (May 2021)**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
City Clerk	\$ 508,400	\$ 511,891	\$ 351,438	69%
Council	156,600	156,600	92,839	59%
Tax Assessor	245,900	238,400	207,678	87%
Fire	769,900	769,900	693,772	90%
Grounds	1,456,600	1,456,600	1,176,181	81%
Library	1,822,700	1,822,700	1,394,992	77%
Recreation	1,129,700	1,129,700	692,476	61%
Life Safety	432,700	434,974	354,044	81%
Code Enforcement	815,000	815,000	341,770	42%
Planning	663,200	658,300	483,016	73%
Public Inspections	595,300	595,300	493,606	83%
Police	17,819,900	17,819,900	14,877,590	83%
Police Extra Duty	750,000	750,000	224,359	30%
Streets	699,700	697,700	575,297	82%
Sanitation	2,506,800	2,502,425	2,094,737	84%
Stormwater	785,900	682,900	472,357	69%
City Manager	1,044,800	1,004,800	826,600	82%
Information Technology	912,800	912,800	645,122	71%
Finance	992,700	992,700	750,513	76%
Pub. Services Administration	594,600	603,400	456,237	76%
Facilities Management	655,800	655,800	537,846	82%
Engineering	198,700	294,900	176,206	60%
Procurement & Inventory	715,900	730,284	583,524	80%
Fleet Maintenance	930,600	924,600	771,671	83%
Customer Services	1,107,600	1,107,600	928,156	84%
Human Resources	524,200	529,200	407,439	77%
Mayor	221,700	221,700	153,416	69%
	<b>\$ 39,057,700</b>	<b>\$ 39,020,074</b>	<b>\$ 30,762,882</b>	<b>79%</b>



**City of Dover**  
**Utilities Expenditure Summary**  
**Fiscal Year to Date (May 2021)**

**Water Divison**

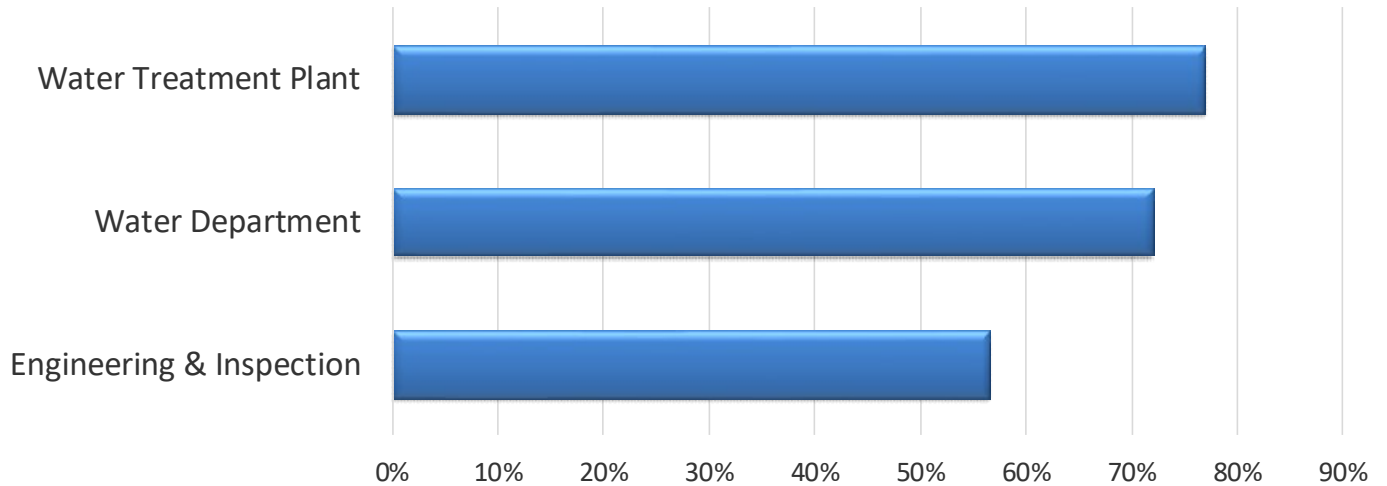
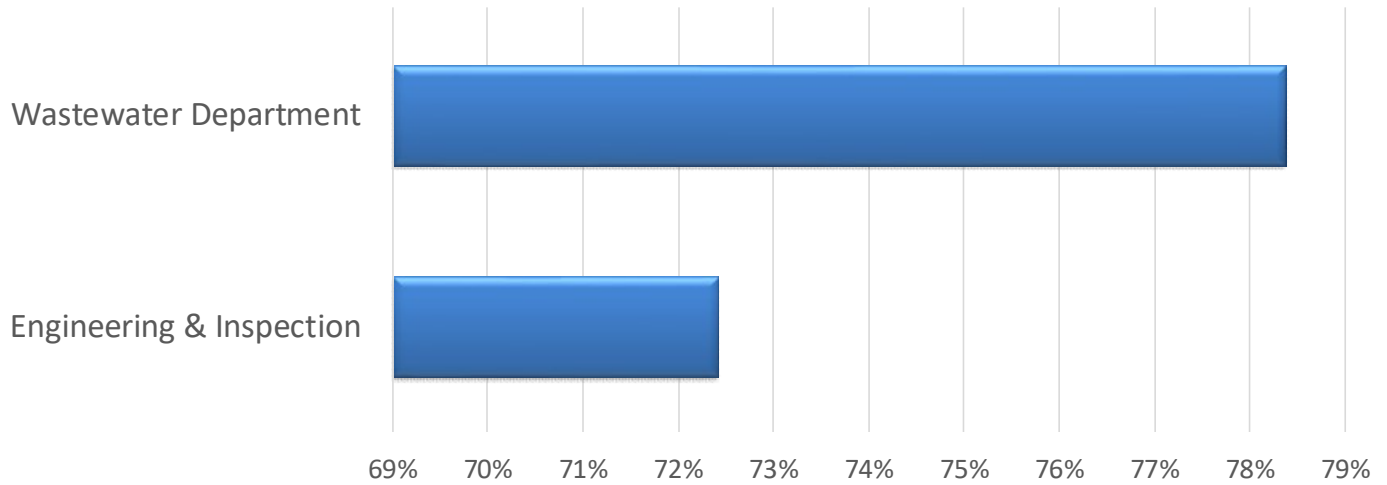
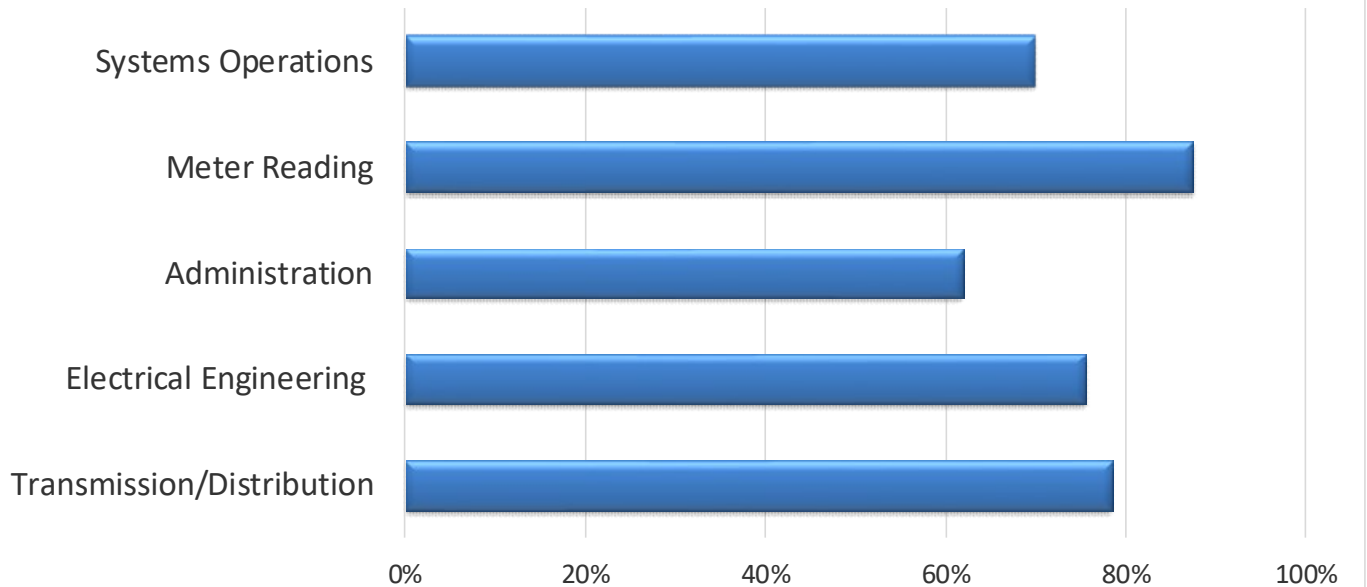
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 397,800	\$ 441,400	\$ 249,288	56%
Water Department	669,800	669,800	481,525	72%
Water Treatment Plant	2,221,600	2,066,300	1,587,827	77%
	<u>\$ 3,289,200</u>	<u>\$ 3,177,500</u>	<u>\$ 2,318,639</u>	<u>73%</u>

**Wastewater Divison**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Engineering & Inspection	\$ 288,300	\$ 288,300	\$ 208,749	72%
Wastewater Department	1,144,200	1,144,200	896,635	78%
	<u>\$ 1,432,500</u>	<u>\$ 1,432,500</u>	<u>\$ 1,105,384</u>	<u>77%</u>

**Electric Division**

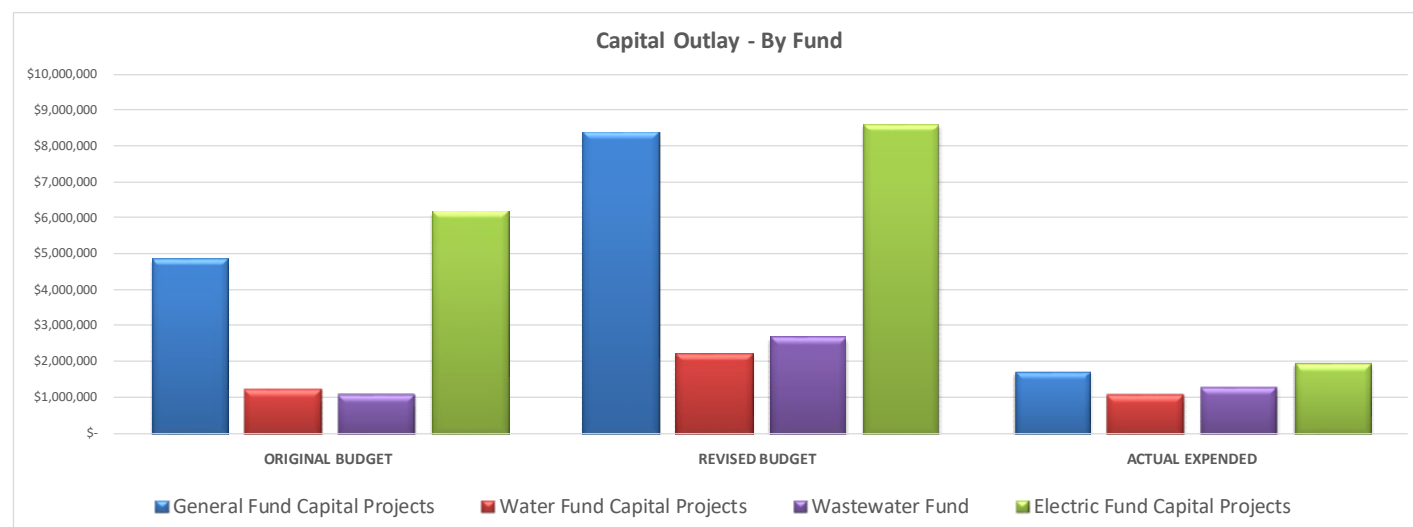
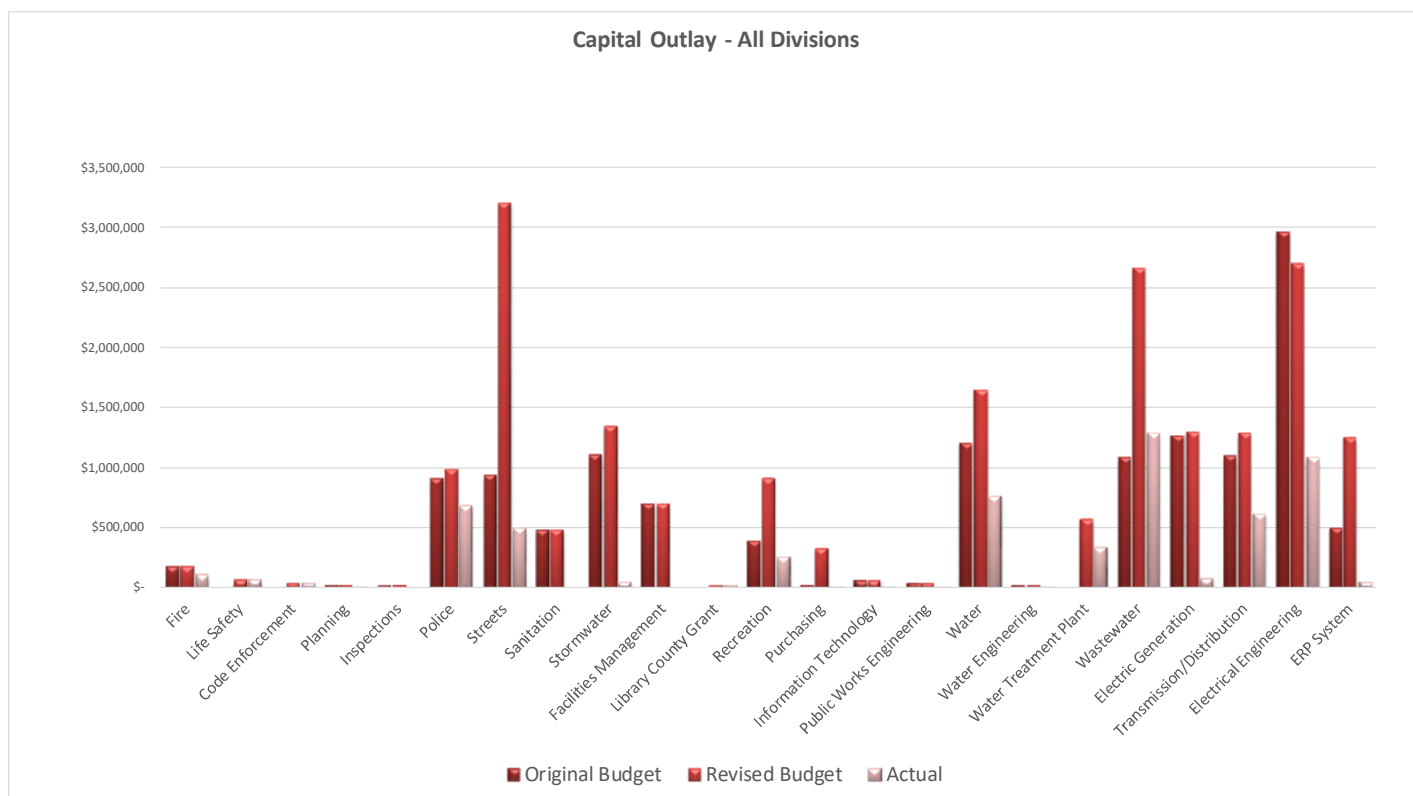
	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Transmission/Distribution	\$ 3,995,600	\$ 4,010,600	\$ 3,139,292	78%
Electrical Engineering	1,396,400	1,381,400	1,040,492	75%
Administration	707,400	707,400	436,737	62%
Meter Reading	375,300	375,300	327,595	87%
Systems Operations	871,100	871,100	607,416	70%
	<u>\$ 7,345,800</u>	<u>\$ 7,345,800</u>	<u>\$ 5,551,532</u>	<u>76%</u>

**Water Division % of Budget****Wastewater Division % of Budget****Electric Division % of Budget**

**City of Dover**  
**Capital Outlay Summary (All Funds)**  
**Fiscal Year to Date (May 2021)**

<u>General Fund</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>%</u>
Fire	\$ 173,300	\$ 173,300	\$ 110,125	64%
Life Safety	-	67,500	67,291	100%
Code Enforcement	-	37,800	37,776	100%
Planning	20,400	20,400	3,716	18%
Inspections	18,600	23,500	-	0%
Police	912,400	986,800	686,777	70%
Streets	936,000	3,209,400	496,820	15%
Sanitation	475,200	475,200	-	0%
Stormwater	1,110,700	1,342,200	54,568	4%
Facilities Management	700,000	700,000	-	0%
Library County Grant	-	19,900	23,414	118%
Recreation	395,000	904,000	250,946	28%
Purchasing	25,000	325,000	1,792	1%
Information Technology	61,600	61,600	8,312	13%
Public Works Engineering	39,600	39,600	1,858	5%
<b>General Fund Capital Projects</b>	<b>\$ 4,867,800</b>	<b>\$ 8,386,200</b>	<b>\$ 1,743,394</b>	<b>21%</b>
<u>Water Fund</u>				
Water	\$ 1,205,500	\$ 1,647,200	\$ 763,486	46%
Water Engineering	20,400	20,400	929	5%
Water Treatment Plant	-	568,500	329,411	58%
<b>Water Fund Capital Projects</b>	<b>\$ 1,225,900</b>	<b>\$ 2,236,100</b>	<b>\$ 1,093,826</b>	<b>49%</b>
<u>Wastewater Fund</u>				
Wastewater Engineering	\$ 14,000	\$ 14,000	\$ 929	7%
Wastewater	1,085,000	2,665,200	1,288,550	48%
<b>Wastewater Fund Capital Projects</b>	<b>\$ 1,099,000</b>	<b>\$ 2,679,200</b>	<b>\$ 1,289,479</b>	<b>48%</b>
<u>Electric Fund</u>				
Electric Generation	\$ 1,267,000	\$ 1,302,700	\$ 79,553	6%
Transmission/Distribution	1,100,000	1,293,100	614,783	48%
Electrical Engineering	2,968,900	2,706,600	1,081,750	40%
ERP System	500,000	1,244,800	50,583	4%
Electric Administration	360,000	2,064,400	135,426	7%
<b>Electric Fund Capital Projects</b>	<b>\$ 6,195,900</b>	<b>\$ 8,611,600</b>	<b>\$ 1,962,094</b>	<b>23%</b>
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 13,388,600</b>	<b>\$ 21,913,100</b>	<b>\$ 6,088,793</b>	<b>28%</b>





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