

## Day Care Centers

Day Care Center: Place other than an occupied Residence that care for children with more than 13 kids.

Day Care Center shall require:

- A Conditional Use application within all zoning districts unless they are a permitted use.
- A Site Plan application when permitted within the zoning district.
- A License by the Office of Child Care Licensing. They can be reached at (302) 739-5487 or 1-800-822-2236.

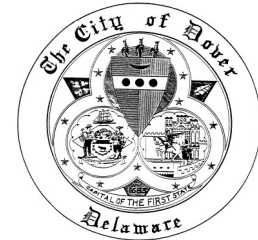
### Basic Rules for all Day Cares.....

- 1. Require a City of Dover Public Occupancy Permit.**
- 2. Require a City of Dover Business License.**
- 3. Require an inspection by the City of Dover Fire**
- 4. Require a license from the office of Child Care Licensing.**

City of Dover  
Planning and Inspections

15 Loockerman Plaza  
Dover, DE 19901  
(302) 736-7010  
[www.cityofdover.com](http://www.cityofdover.com)

## Day Cares



City of Dover  
Planning and  
Inspections

## What are the Requirements for a Home Day Care?

### There are 2 types of Home Day Care

#### Family Day Care Home

- Occupied residence
- Six (6) kids or fewer

#### Large Family Day Care Home

- Occupied residence
  - If in a nonresidential structure or non occupies residence a Conditional Use application is required.
- Seven (7) to twelve (12) kids
- Requires an Administrative Site Plan application

#### Requirements for All Home Day Cares:

- Require an inspection by the City of Dover Fire Marshal. They can be contacted at 302-736-7010.
- All Home Day Cares require a Public Occupancy Permit. This is an annual permit.
- All Home Day Cares required a City of Dover Business License. This is an annual fee.
- All Home Day Cares require an Electrical Inspection. An Electrical Inspection is not performed by the City. Electrical Inspections are a 3rd party inspection. It shall be done prior to the Fire Marshal Inspection.

## What are the Requirements for a Day Care Center?

#### Day Care Center

- Building other than a residence
- Occupied residence with more than 13 kids
- Maximum 50 kids

#### Process for Day Care Centers

- Requires Conditional Use Approval from the Planning Commission unless permitted within Zoning District.
  - Please contact the Planning Office at 736-7196 for further information.

#### Requirements for All Day Cares Centers:

- Require an inspection by the City of Dover Fire Marshal. They can be contacted at 302-736-7010.
- All Day Care Centers require a Public Occupancy Permit. This is an annual permit.
- All Day Care Centers require a City of Dover Business License. This is an annual fee.
- All Day Care Centers require an Electrical Inspection. An Electrical Inspection is not performed by the City. Electrical Inspections are a 3rd party inspection. It shall be done prior to the Fire Marshal Inspection.

## What are the Requirements for a Day Care Center cont.?

#### Requirements for All Day Cares Centers continued:

- Requires off street Parking:
  - 1 off street parking space for every adult attendant and;
  - 1 off street parking space for every ten (10) kids.
- Requires outdoor play area. The outdoor play area is approved by the Office of Child Care Licensing.
- Permitted Signage
  - In Residential Zones: One 12 SF wall or freestanding sign is permitted.
  - In Non- Residential Zones: Sign permitted per Sign Regulations.