

Division of
Code Enforcement
15 E. Loockerman St.
Dover, DE 19901

City of Dover



Phone: (302) 736-4457
Fax: (302) 736-4217

City of Dover Vacant Building Registration

| | | | | | | |
|--|--|--------|--------------|--------------|------------------|--|
| Amount Due: | | | | Amount Paid: | | |
| Date Due: | | Case # | | | Date Registered: | |
| Vacant Since: | | | Tax Parcel # | | | |
| Property Address: | | | | | | |
| Current Property Owner: | | | | | | |
| Address: | | | | | | |
| Phone: | | | | Cellular: | | |
| E-Mail: | | | | | | |
| ** Local agent is required for any owner residing outside of Kent County Delaware | | | | | | |
| Responsible Person/Agent: | | | | | | |
| Address: | | | | | | |
| Phone: | | | | Cellular: | | |
| E-Mail: | | | | | | |

Insurance on Building: Y / N

If Yes: Name of Insurance Company: _____

Exempt from Registration Fee: Y / N

Explanation of Exemption if granted: _____

NOTE: No Exemption if Registered by City of Dover Staff

****If building is for sale or lease—Listed Selling Price: _____

**** Attach a copy of the Realtors Listing Sheet (REQUIRED)

Owner Signature: _____ Date: _____

Fees as follows:

| | |
|--|------------|
| Buildings vacant one year or less; | \$375.00 |
| Buildings vacant for more than one year but less than two years; | \$750.00 |
| Buildings vacant for more than two years but less than three years; | \$1,500.00 |
| Buildings vacant for more than three years but less than five years; | \$3,000.00 |
| Buildings vacant for five years or longer; | \$5,000.00 |

REVISED 08/31/2018

Community Excellence Through Quality Service